

#### Shahid Shikshan Prasarak Mandal's

## Shahid Virpatni Laxmi Mahavidyalaya, Titave

#### Criteria-VI

Governance, Leadership and Management

6.2 Strategy Development and Deployment

6.2.2 Institution implements e- governance in its operations

2018-2022



Shahid Shikshan Prasarak Mandal, Titave's

# SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-:

DATE:

/20

The Shahid Virpatni Laxmi Mahavidyalaya is implementing the e- Governance in following areas operation

- 1. Administration
- 2. Finance and accounts
- 3. Student admission and support
- 4. Examination

The College <u>Website http://www.svlm.in/</u> Regular Publications and provides time to time information and notices related admission and academic activities.

#### Following information present in college Website

1. Program offers 2.Facilites 3. Admission 4. Placement. 5. R&D etc.

#### 1. Implementation of e governance in areas of administration

College staff members utilize social apps like Gmail and WhatsApp on their smartphones to facilitate communication. After classes, a WhatsApp group is employed to disseminate brief notification bout upcoming events on the college campus. Students have the option to submit electronic copies of assignments to the specified email addresses. Furthermore, professors may share study materials with students through their personal email or WhatsApp groups by providing the necessary email addresses.



### 2. Implementation of e-governance in areas of operation student admission and support

The universities sets the admission procedure, allowing applicants to apply separately to their desired programs, either through a centralized online admission system or by visiting the respective admission offices.

Additionally, the college employs a software-based systematic process to manage the distribution of books from its library.

# 3. Implementation of e-governance in areas of operation finance and accounts

Salaries for faculty and staff are disbursed through digital banking transaction, while students have the option to pay their fees using cash, UPI, or online methods. All scholarship disbursements are conducted electronically, and as per the scholarship scheme requirements, students are required to have an account number linked to both their mobile and Aadhar numbers.

#### 4. Implementation of e-governance in areas of operation Examination

The university administers annual and semester examinations by sending decrypted question papers via email, and the college follows the universities guidelines for conducting these exams. Subsequently, all internal and external marks updated both in the university portal and the college software.

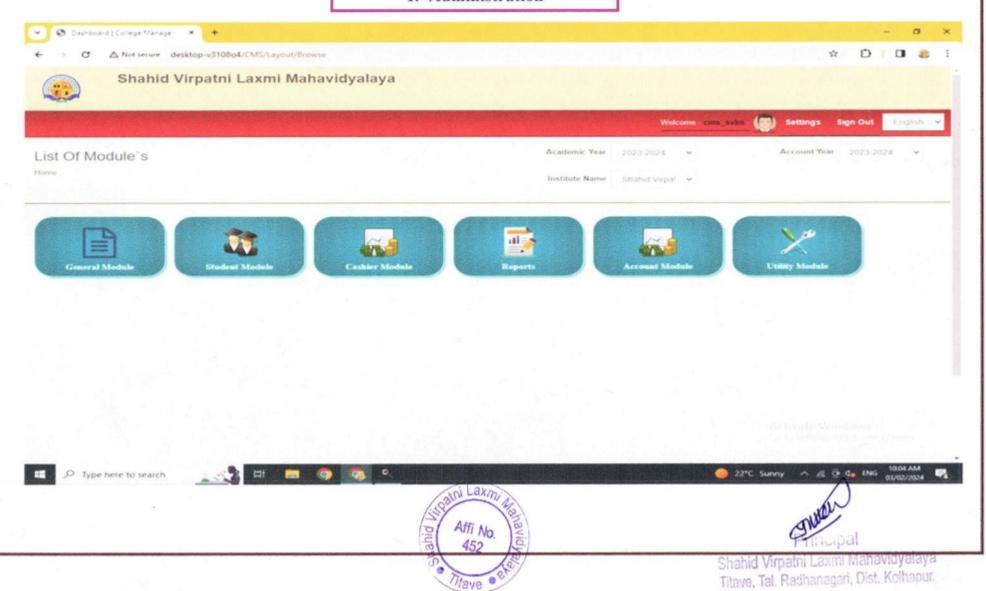
One can consider that a significant improvement has occurred in various e-governance operations, indicating an overall enhancement in the institutions performance.

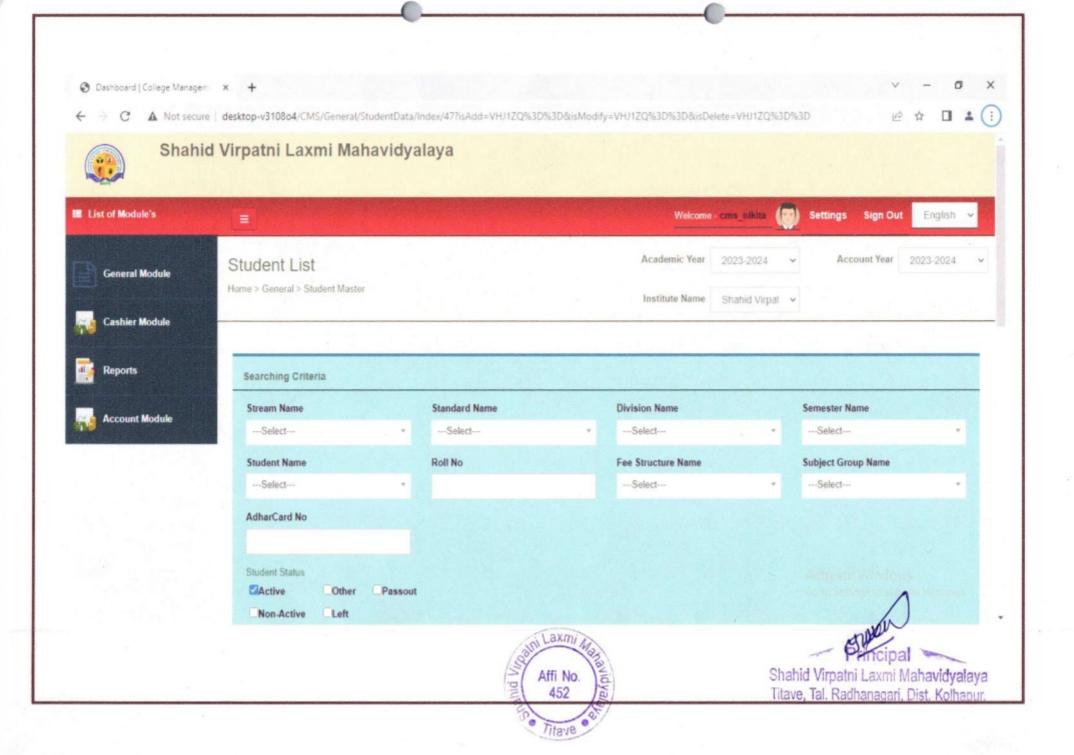


Shahid Virpanni Laxmi Mahavidyalay Titave, Tal.Radhanagari, Dist.Kolhapur

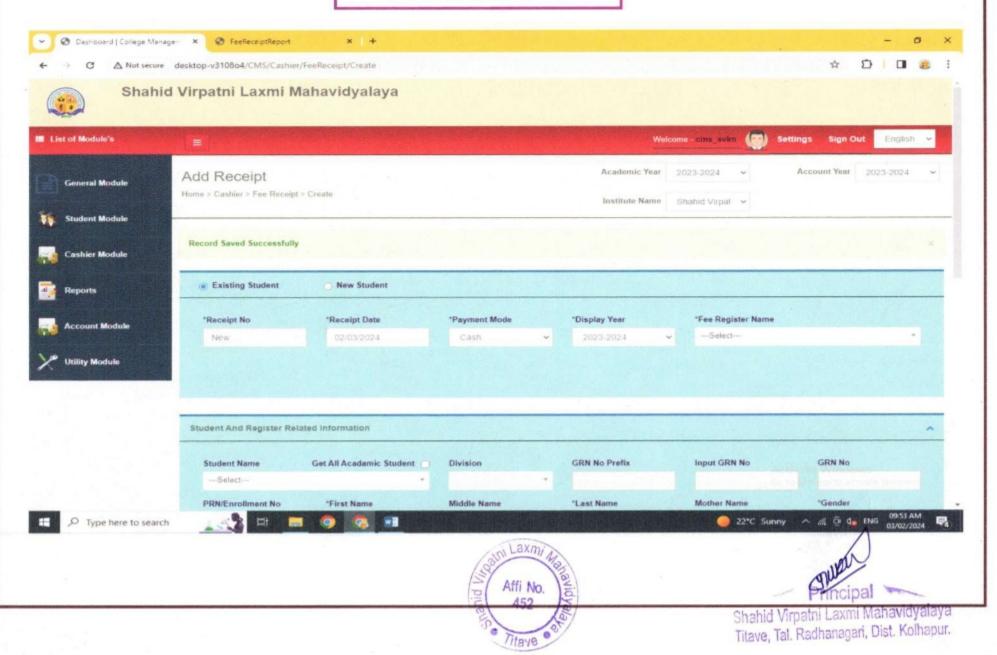
### Implementation of e-governance in areas of administration

#### 1. Administration





#### 2. Finance and accounts





Fees once paid will not be refunded. This receipt should be produced. Note:

at any time if required for verification by the College.

Print Date: 02-03-2024 Cashier Sign

Sr No	Fee Head Name	Paid Amount 4000.00	
1	Lution Fee		
	4000.00		

Narration:

Note:

Lees once paid will not be refunded. This receipt should be produced.

at any time if required for verification by the College.

Print Date: 02-03-2024

Cashier Sign



















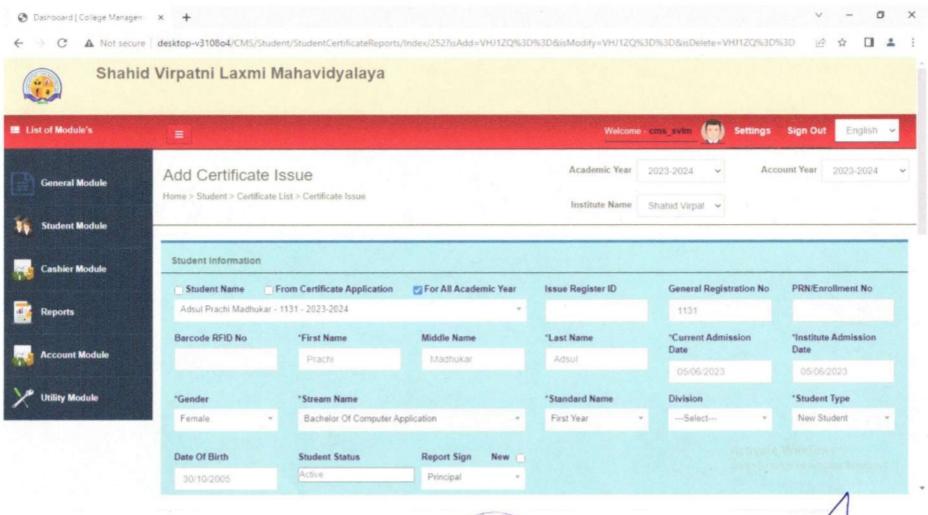






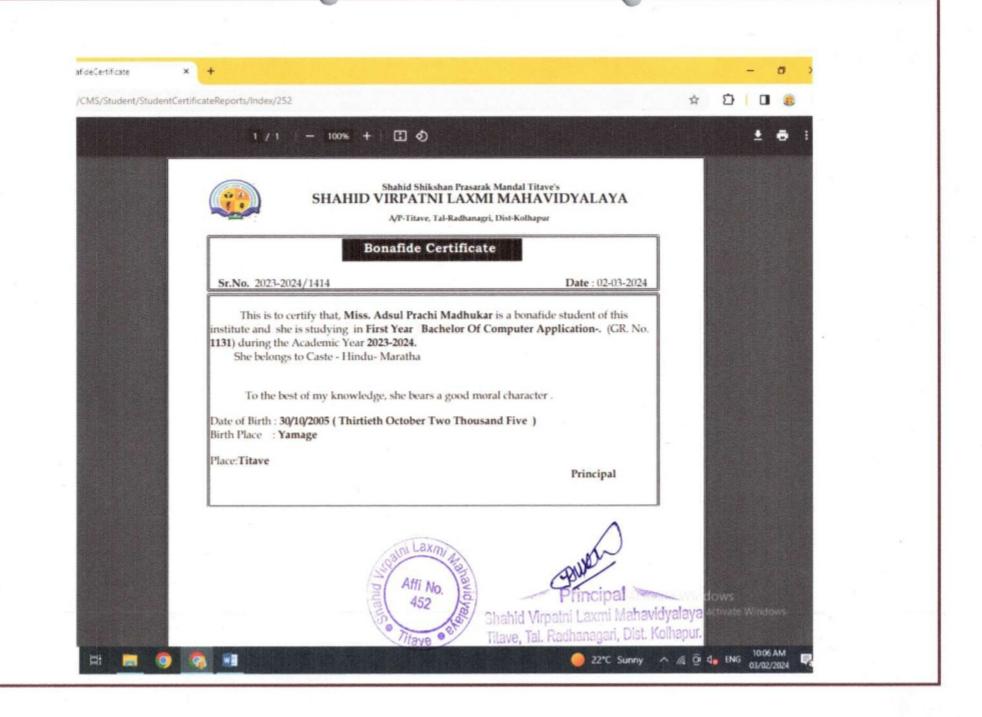
Titave, Tal. Radhanagari, Dist. Kolhapur.

#### 3. Student admission and support

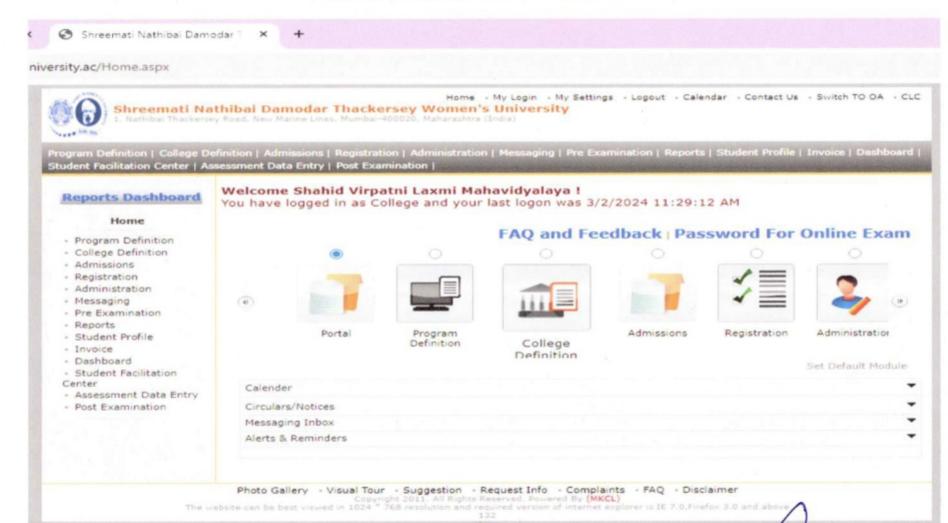


Affi No. 452

Shahid Virpatni Laxmi Mahavidyalaya Titave, Tal. Radhanagari, Dist. Kolhapur.



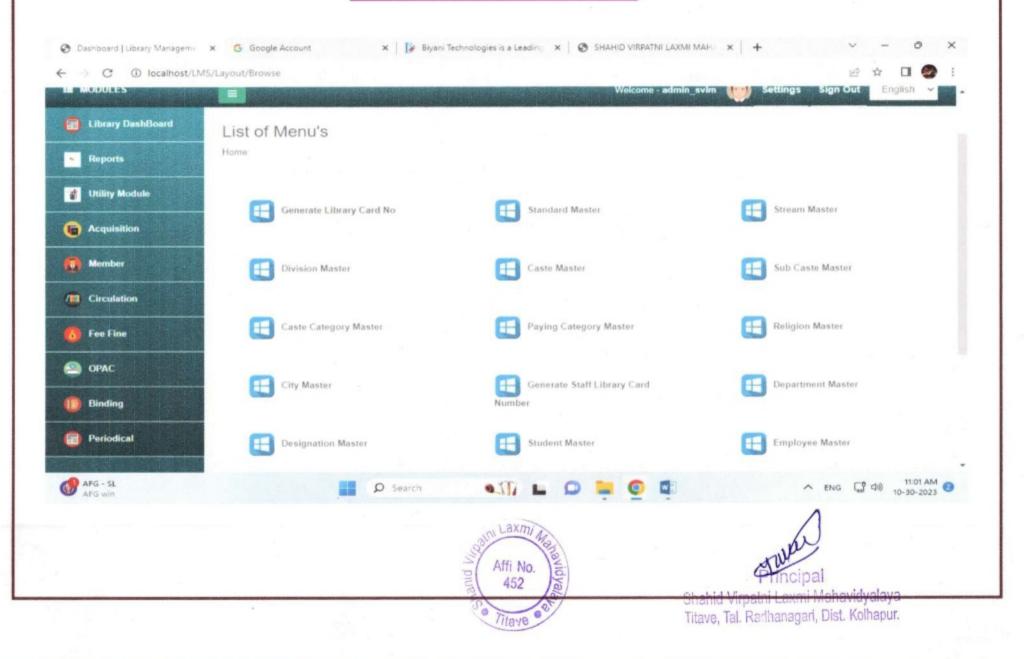
#### 4. Examination

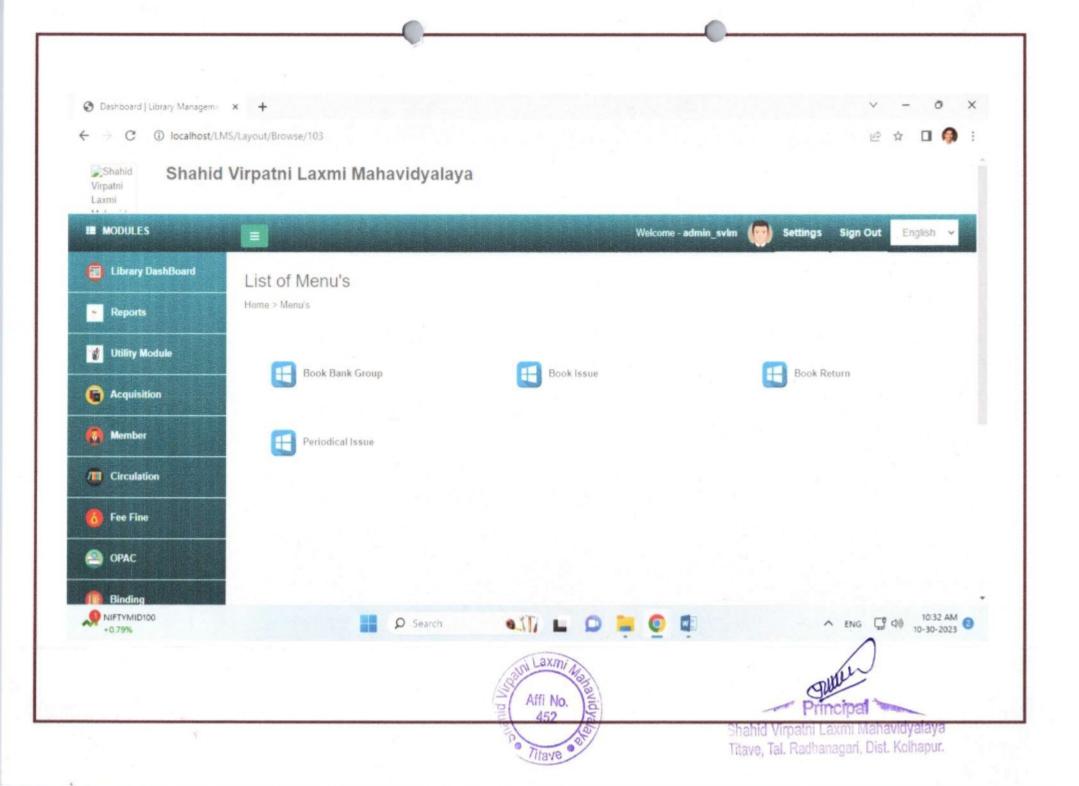


Affi No. 452

Shahid Virpatni Laxmi Mahavidyalayo Titave, Tal. Radhanagari, Dist. Kolhapur.

#### **Library Services**





# Shahid Virpatni Laxmi Mahavidyalay,Titve 21-22 At/post Titve Tal Radhanagari

Dist Kolhapur

# Receipts and Payments 1-Apr-2021 to 31-Mar-2022

Receipts	1-Apr-2021 to 31-Mar-2022	Payments	1-Apr-2021 to	31-Mar-2022
Opening Balance	1,75,078.93	Amount From/To Sanstha		1,50,000.00
Bank Accounts	1,74,599.93	Shahid Shikshan Prasarak Mandal Account	1,50,000.00	
Cash-in-Hand	479.00	Fixed Assets		10,20,880.00
Amount From/To Sanstha	11,97,600.00	Computer Printer Purchase Account	4,50,250.00	,
Shahid Shikshan Prasarak Mandal Account	11,97,600.00	Furniture and Fixtures Account	1,11,288.00	
		Invertor Battery Account	2,49,840.00	
College Fee Passived Assount	<b>71,45,309.54</b> 5,53,604.54	Library Dook Account	16,502.00	
College Fee Received Account Fee Received Account	43,70,590.00	Paramedical Instruments Account	1,93,000.00	
Scholership Received Account	22,21,115.00	Current Assets		1,55,000.00
Scholership Received Account	22,21,115.00	Loans & Advances (Asset)	1,55,000.00	4
		Indirect Expenses		67,49,780.53
	1.0	Advertising and Campening Expenses Account	1,23,367.00	,,-
	-	Bank Charges Paid Account	22,508.53	
		Dress Code Account	25,600.00	
		Field Visit Account	31,000.00	
		Functions and Celebaration Account	1,44,705.00	
	5	Ground Rent Account	60,000.00	
		Internet Bill Account	67,378.00	
		Light Bill Account	91,580.00	
		Mess Expenses Account	25,000.00	
	*	Music Instruments Account	13,350.00	
		New Course Account	10,000.00	
			93,248.00	
		Printing and Stationery Account		
		Remmuneration Paid Account	32,050.00 1,72,651.00	
		Repairs & Maintenance Account		
		Sanitation Charges Account	17,795.00	
	-	Sanstha Scholership Account	9,69,600.00	
		Scholership Paid Account	44,612.00	
		Seminar Account	59,199.00	
	- 1	SNDT Vidyapeeth Exam Fee Paid Account	13,17,465.00	
		Staff Development Expenses Accont	78,000.00	
	· .	Staff Salary Paid Account	27,58,902.00	
		Students Development Account	97,533.00	
		Student Stationery Account	20,000.00	
		Sundry Exps Account	28,734.00	
	**	Travelling Expenses Account	3,75,920.00	
	977 W	Workshop Account	69,583.00	
		Closing Balance		4,42,327.94
		Bank Accounts	4,40,037.94	
		Cash-in-Hand	2,290.00	
Total	85,17,988.47	Total		35,17,988.47

Prepared as Per Information given by the Proprietor

Santosh Gulavani M Com C.A. (Intel/G.D.C. &A Tax Consultant

### Shahid Virpatni Laxmi Mahavidyalay, Titve 20-21

At/post Titve Tal Radhanagari Dist Kolhapur

# Receipts and Payments 1-Apr-2020 to 31-Mar-2021

Receipts	1-Apr-2020 to 31-Mar-2021	1 Payments	1-Apr-2020 to	31-Mar-202
Opening Balance	3,87,093.5	2 Amount From/To Sanstha		5,00,000.0
Bank Accounts	3,86,614.52	Shahid Shikshan Prasarak Mandal Account	5,00,000.00	1
Cash-in-Hand	479.00	Fixed Assets		30,000.0
Amount From/To Sanstha	2,00,000.0	Library Book Account	30,000.00	/
Shahid Shikshan Prasarak Mandal Account	2,00,000.00	Indirect Expenses		33,25,945.2
ndirect Incomes	34,43,930.7	Advadising and Companing Evacuacy Associat	1,77,510.00	, ,
Exam Fee Received Account	21,21,100.00	Bank Charges Paid Account	11,550.29	A.
Fee Received Account	1,21,300.00	Daily Wages Account	7,150.00	
Other Receipts Account	13.20	Functions and Celebaration Account	4,935.00	
Scholarship Received for C C C Exam Account	12,01,517.50	Health & Medicine Account	1,225.00	1
Outdidnip Hoodirou for O O C Exam Hoods	12,01,011.00	Internet Bill Account	1,04,000.00	1
		Light Bill Account	20,860.00	1
		Mandhan Account	31,600.00	1
		Mess Expenses Account	14,982.00	<i>j</i>
		Mobile Purchase Account	3,50,000.00	/
		Printing and Stationery Account	46,820.00	1
		Project Account	1,500.00	1
		Repairs & Maintenance Account	58,007.00	į.
		Salary Advance Account	10,000.00	į
		Scholership Paid Account	25,000.00	/
		SNDT Vidyapeeth Mumbai Account	6,03,153.00	
		Staff Development Expenses Account	24,000.00	į.
		Staff Salary Paid Account	16,01,092.00	<i>f</i>
		Stationery Account	31,905.00	1
		Sundry Expenses Account	6,613.00	į
		Sundry Exps Account	1,30,335.00	į.
		Telephone Charges Paid Account	17,838.00	į
		Travelling Expenses Account	43,370.00	
		Workshop Account	2,500.00	/
		Closing Balance		1,75,078.
		Bank Accounts	1,74,599.93	, ,
		Cash-in-Hand	479.00	
Total	40,31,024.2	2 Total		40,31,024.

Prepared as Per information given by the Proprietor

Santosh Gulavani M Com C.A.(Intel)G.D C &A

Tax Consultant

#### SHAHID SHIKSHAN PRASARAK MANDAL, TITAVE, RADHANAGARI,KOLHAPUR **COLLEGE RECEIPT & PAYMENT**

FOR THE FINANCIAL YEAR 2019-20

PARTICULERS	CR	PARTICULERS	DR
OPENING BALANCES		SUNDRY EXPENSES	
CASH IN HAND	429.00	ADVERTISEMENT	230,608.00
HDFC BANK 10279 A/C	337,102.20	CITY OFFICE EXPS	85,350.00
		DEAD STOCK	48,486.00
COLLEGE FEES	2,340,170.00	DRESS CODE	303,056.00
		COMPUTER EXAM	14,300.00
AMT RECEIVED FROM SANSTHA	1,991,789.82	FIELD VISIT	2,000.00
		GUEST LECTUER	57,830.00
SCHOLERSHIP	496,256.50	GYMKHANA	19,500.00
		HOSTEL EXPS	1,421.00
		COMPUTER PRINTER	116,295.00
		IT INFRASTRUCTUER	34,539.00
		LEAS LINE LIBERARY	117,500.00
		LIBERARY	79,991.00
	1	LIGHT BILL	56,085.00
		MAINTAINANCE	18,500.00
		MESS EXPENSES	76,750.00
		STAFF DEVELOPMENT EXPS	32,500.00
		NSS	46,050.00
		MISS.EXPENSES	7,410.00
		PHONE BILL	33,204.00
		POSTAL CHGS	500.00
		FUNCTION & CELEBRATION	36,317.00
		STAFF SALARY	1,210,264.00
		SCIENCE CHEMICALS	150,000.00
		SCIENCE LAB MATERIAL	857,761.00
		SOLAR	135,000.00
		STATIONERY OFFICE+STUDENTS	97,102.00
		TRAVELLING EXPS	94,310.00
		UNIVERCITY	730,735.00
		YOUTH	78,590.00
		RAHUL KAMBALE	6,700.00
		CLOSING BALANCE	
		CASH IN HAND	479.00
		HDFC BANK 10279 A/C	386,614.52
-	5,165,747.52		5,165,747.52

Prepared as Par Information given by the Proprietor

Santosh Gulavani
M Com C.A.(Intel)G.D C &A
Tax Consultant

#### Shahid Virpatni Laxmi Mahavidyalay, Titve -18-19

At/post Titve Tal Radhanagari Dist Kolhapur

# Receipts and Payments 1-Apr-2018 to 31-Mar-2019

Receipts	1-Apr-2018 to 31-Ma	ar-2019	Payments	1-Apr-2018 to	31-Mar-2019
Amount From/To Sanstha		9,332.41	Amount From/To Sanstha		2,73,300.00
Shahid Shikshan Prasarak Mandal Account	30,29,332.41	,	Shahid Shikshan Prasarak Mandal Account	2,73,300.00	
Indirect Incomes		,650.00	Indirect Expenses		27,12,151.21
B A M M (1 Year) Fees Received Account	13,000.00	7	Accounting Charges Account	5,000.00	, ,
B C A (1 Year) Fees Received	1,57,800.00	7	Advertising and Campening Expenses Account	19,100.00	_
Other Income Received Account	7,350.00	,	Audit Fees Paid Account	500.00	/
Scholarship Received for C C C Exam Account	1,15,500.00	,	Bank Charges Paid Account	247.80	/
•			C H B Salary Paid Account	26,000.00	/
		7	Computer Maintenance Account	7,680.00	į.
		7	Computer Printer Purchase Account	17,500.00	/
			Course Registration Fees Expenses Account	5,66,332.16	
		7	Dead Stock Purchases	1,330.00	
		7	Examination Sundries Account	22,580.00	
		7	Functions and Celebaration Account	5,045.00	
		7	Furniture and Fixtures Account	5,25,000.00	
		7	Lab Computer Account	7,40,000.00	
		7	Library Book Account	43,128.00	
		7	News Paper & Periodicals Account	880.00	
		7	N S S Camp Expenses Account	10,100.00	
			Office Expenses Account	5,705.25	
		7	Postage Charges Paid Account	158.00	
		7	Printing and Stationery Account	29,013.00	
		7	Repairs & Maintenance Account	2,490.00	
		7	Sanitation Expenses Account	377.00	
			Sports and Competation Account	5,350.00	
		7	Staff Development Expenses Account	19,500.00	
		7	Staff Salary Paid Account	4,45,325.00	
		7	Students I Card Charges Account	3,335.00	
		,	Telephone Deposite Account	1,000.00	
		,	Telephone Expenses Paid Account	14,075.00	
		7	Travelling Expenses Account	73,290.00	
		7	Uniform Expenses Account	1,15,720.00	
		7	Xerox Charges Paid Account	6,390.00	
		,			
		7	Closing Balance		3,37,531.20
		7	Bank Accounts	3,37,102.20	
		1	Cash-in-Hand	429.00	
Total	33.22	.982.41	Total		33,22,982.41

Prepared as Per Information given by the Proprietor

Santosh Gulavani M Com C.A.(Intel/)G.D C &A

Tax Consultant

#### **Notice**

All the members of College Development committee hereby informed that, committee meeting will be on 08th June, 2019 at 2:30 PM. Agenda for the meeting as follows.

- Reading and confirmation of last minute of meeting and action taken report.
- 2. Review of Academic Administrative activity of A.Y.2018-19 Sem II
- 3. Discussion and finalization of draft copy of Budget 2019-20.
- 4. Discussion on Academic Calendar of A.Y. 2019-20 Sem I
- 5. Discussion on implementation of E Governance in administration.
- 6. Discussion and finalize the recommendation of Purchase committee.
- To review the implementation of newly introduced certificate/ add on courses for the Academic Year 2019-20.
- 8. Any other issue with the permission of the Chair.

Venue- Principal Cabin

Shahid Virpanni Laxmi Mahavidyalay Titave, Tal.Radhanagari, Dist.Kolhapur

#### Minutes of Meeting

The meeting of College Development committee was conducted on, 08th June, 2019 at 2:30 PM and minutes of meeting as follows.

#### Subject No. 1-

#### Reading and confirmation of last minute of meeting and action taken report.

With the permission of chair In-charge principal read the last minutes of meeting. With the permission of chair, discussed last meeting minutes and action taken report and confirmed last minutes of meeting.

#### Subject No. 2-

#### Discussion and finalization of draft copy of Budget 2019-20.

Mr. Santosh Chougule, I/C principal put the draft copy of budget of F.Y. 2019-20. Hon. Members suggested some changes and finalize the budget for F.Y. 2019-20.

#### Subject No. 3-

#### Review of Academic Administrative activity of A.Y.2018-19 Sem II

Academic coordinator put the academic activity which is conducted in A.Y.2018-19 Sem II in front of chair. All are agreeing the same.

#### Subject No. 4-

#### Discussion on Academic Calendar of A.Y. 2019-20 Sem I

Academic coordinator put the academic calendar in front of chair. All committee members discuss the academic calendar and with the suggestion calendar has been confirmed.

#### Subject No. 5-

#### Discussion on implementation of E Governance in administration.

In charge principal put the proposal of e governance software. All members are discussed on facility and other technical specification of software. The resolution has been passed to purchase governance rom the Biyani Technology.

#### Subject No. 6-

#### Discussion and finalize the recommendation of Purchase committee.

Member secretary put the recommendation of Purchase committee. It is decided to purchase chemical and laboratory instrument of B.Sc. from Biotresure India Scientific center, Kolhapur.

#### Subject No. 7-

To review the implementation of newly introduced certificate/ add on courses for the Academic Year 2019-20

In charge Principal told to the house that the Head of Department proposed to introduce new add on courses for the A.Y. 2019-20. It is permitted to start courses for the A.Y. 2019-20

#### Subject No. 8-

Any other issue with the permission of the Chair.

No other issues are occurred in front of chair and Meeting was concluded with Vote of thanks by Mr. Ahilya Patil

Shahid Virpanni Laxmi Mahavidyalay Titave, Tal.Radhanagari, Dist.Kolhapur