

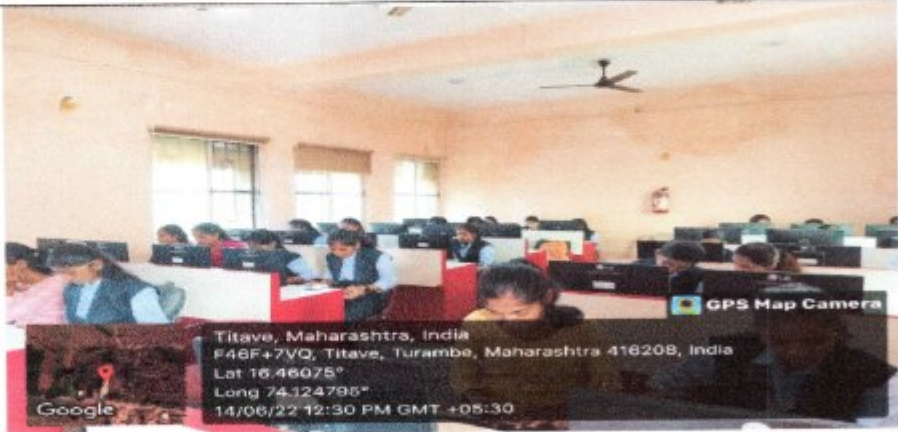
Shahid Virpatni Laxmi Mahavidyalaya, Titave

Program Report

Department of Science

Academic Year 2022-23

Certificate Course on "Basic computer"

Date of Activity	12 th June 2022 to 20 th June 2022	Time: 11.00 am-3.30 pm
Venue of Activity	(Offline) SVLM, Collage Titave.	
Objectives	Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline	
Activity Coordinators	Mr. Samadhan Powar	
Name of Teacher	Mrs. Radhika Shinde	
Speaker	Mr. Sagar Shetage, Mr. Vaibhav Kumbhar.	
Topics covered	Computer knowledge, Understanding word processing. Communication & collaboration. Introduction to internet, www & web Browser	
Attendees	Faculty Members along with 64 Science students	
Value of Basic Computer "	Computer Science impacts everything, from scientific research to health development, transport, banking, communications, you name it.	
Photograph	 <p>Titave, Maharashtra, India P46F+7VQ, Titave, Turambe, Maharashtra 418208, India Lat 16.46075° Long 74.324795° 14/06/22 12:30 PM GMT +05:30</p>	
	Student Practice some basic browsing activity using Internet in Computer Lab.	



HOD
Head
Faculty Of Science



Principal
Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur



Shahid Shikshan Prasarak Mandal, Titave's
SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur
PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-: 2022-23/Science.

DATE: 07/06/2022

To,
The Principal,
Shahid Virpatni Laxmi Mahavidyalaya,
Titave.

Subject: Seeking Permission for Conducting Certificate course.

Respected Sir,

We are planning to conduct a certificate program on "Basic Computer." The course is scheduled from 12th June 2022 to 20th June 2022.

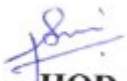
I kindly request you to give permission for conducting this program.

Thanking You.

Permitted.
Date
7/6



Yours faithfully,


HOD
Head
Faculty Of Science

SHAHID VIRPATNI LAXMI MAHAVIDYALAY
TITAVE

Department Of Science

Date- 10th June 2022

Notice

All students are hereby informed that the Department of Science is going to organize Certificate course On “**Basic Computer.**” The course will be conducted from 12th June 2022 to 20th June 2022. Kindly submit your entries to your class teachers.

Date: 12th June 2022 onwards.

Time: 11.00 am to 3.30 pm

K. S. . B.Sc-Ty




HOD
Faculty Of Science



Shahid Shikshan Prasarak Mandal, Titave's
SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.: 2022-23/science/02(A)

DATE: 09/06/2022

To,
Mr.Sagar Shetage.
HOD of Computer Science,
Shahid Virpatni Laxmi Mahavidyalaya,
Titave.

Subject: Invitation to conduct a certificate course on “**Basic Computer.**”

Respected Sir,

We are very happy to inform you that our institute Shahid Virpatni Laxmi Mahavidyalaya, Titave is going to organize an certificate course on “**Basic Computer.**” The main focus of the program is understanding the basic notions of computer manipulation, managing computer files, word processing, using spreadsheets and databases and also to aware of the importance, usages, and setbacks of the above-mentioned topics.

The program is scheduled from 12th June 2022 to 20th June 2022, at 11.00 am to 3.30 pm We are eagerly waiting for your confirmation.

Thanking you,


HOD
Head
Faculty Of Science


Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Received






Shahid Shikshan Prasarak Mandal, Titave's
SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur
 PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.: 2022-23/ science/02 (B)

DATE: 09/06/2022

To,
 Mr. Vaibhav Kumbhar,
 Assistant Professor
 Shahid Virpatni Laxmi Mahavidyalay,
 Titave.

Subject: Invitation to conduct a certificate course on “**Basic Computer.**”

Respected Sir,

We are very happy to inform you that our institute Shahid Virpatni Laxmi Mahavidyalaya, Titave is going to organize an certificate course on “**Basic Computer.**” The main focus of the program is understanding the basic notions of computer manipulation, managing computer files, word processing, using spreadsheets and databases and also to aware of the importance, usages, and setbacks of the above-mentioned topics.

The program is scheduled from 12th June 2022 to 20th June 2022, at 11.00 am to 3.30 pm We are eagerly waiting for your confirmation.

Thanking you,

HOD
 Head

Faculty Of Science

Principal
 Principal

Shahid Virpatni Laxmi Mahavidyalaya
 Titave, Tal. Radhanagari, Dist. Kolhapur.

Received



Shahid Shikshan Prasark Mondal Titave's
Shahid Virpatni Laxmi Mahavidyalay Titave
Student Registration
Department of Science
Certificate Course On Basic Computer
Class: BSc.TY 2022-23

Sr.No	Student Name	Sign
1	ABADAR PRIYANKA SHIVAJI	ASBant
2	AMATE SAKSHI KRUSHNAT	skamate
3	ANAJEKAR AKANKSHA ANIL	AA
4	BHANDWALE MANISHA PANDURANG	BMP.
5	BHOSALE AKSHATA KRISHNAT	Abhosale
6	CHAVAN NIKITA SANJAY	NKant
7	CHAVAN RESHMA DASHARATH	CRD
8	CHOUGALE AKANKSHA ANIL	A.Chougale
9	CHOUGALE MAITHALI BAJIRAO	M.Chougale.
10	GHATAGE PRATIKSHA TANAJI	Pratam
11	GOTE SAYALI SANJAY	Ngote
12	GURAV MRUNALI MADHUKAR	G.M.M.
13	KAMBALE MAMATA SARJERAO	Mate
14	KAMBLE ABOLI SHANKAR	A.S.kamble
15	KAMBLE ANURADHA ARAVIND	A.A.kamble
16	KAMBLE MANSI SATAPPA	MSB
17	KAMBLE ROHINI NAMDEV	RAB
18	KAMBLE RUTUJA ASHOK	Rambh
19	KAMBLE SAMIKSHA SHAHIKANT	Res
20	KAMBLE SAYALI NANDKUMAR	KANB
21	KAMBLE SHUBHANGI SHIVAJI	Shkamble
22	KAMBLE SONI BAJIRAO	KSB
23	KAMBLE SUNITA SAHADEV	KA
24	KHOT SANIKA EKNATH	Shk
25	KHOT SAYALI NAMDEV	KSN
26	KUAMBHAR SAYALI NAMDEV	Shkambhar
27	KUMBHAR VAISHNAVI MARUTI	VB
28	LOHAR ANURADHA VITTHAL	Lohar
29	LOHAR YOGITA DINKAR	Y.D.Lohar
30	MAGDUM VAISHNAVI NAMDEV	VMagdum
31	MALAVI ARPITA ASHOK	MA
32	NALE UTKARSHA ASHOK	NA
33	NIKAM ASHWINI ARJUN	ANikam
34	PARIT MADHURI VISHNU	MP
35	PATIL AKANKSHA KRISHNAT	APatil
36	PATIL AKSHATA ANIL	AAPatil
37	PATIL ANJALI RANDHIR	APatil



38	PATIL KOMAL MARUTI	K.M.PATIL
39	PATIL NANDINI YASHWANT	N.Patil
40	PATIL PAYAL SARJERAO	P.S.Patil
41	PATIL POOJA ANIL	P.A.Patil
42	PATIL POOJA SURESH	P.S.Patil
43	PATIL PRADNYA PANDURANG	P.Patil
44	PATIL PRANAVI CHANDRAKANT	PPC
45	PATIL SAKSHI RAJENDRA	S.R.Patil
46	PATIL SAKSHI SARJERAO	S.S.Patil
47	PATIL SAMRUDDHI MARUTI	Sm
48	PATIL SANIKA BHASKAR	S.Patil
49	PATIL SHAMBALA SANJAY	Spatil
50	PATIL SHIVANI PRAKASH	shivaniP
51	PATIL SONALI KRUSHNAT	S.Katil
52	PATIL SUPRIYA VILAS	S.V.Patil
53	PATIL SWATI DHANAJI	Swati
54	PATIL TEJASWINI RAMESH	TRP
55	POWAR ASHVINI MOHAN	POWARASHVINI
56	POWAR MAYURI DHONDIRAM	M.PD
57	RANVARE SNEHAL SHRIKANT	Ran
58	REPE MADHURA SHIVAJI	REPEMS
59	SHINDE SNEHAL ANANDA	SHINDESA
60	SUTAR SUSMITA BAJIRAO	SUTAR
61	TAPEKAR KARUNA SUBHASH	KST
62	UNE SNEHALATA BHIKAJI	UNESB
63	WADD SARITA PARASHRAM	WSP
64	WAGARE SAYALI SUNIL	WAGARE
65	WAGARE TANUJA DINKAR	WAGARE
66	WAINGADE ROHINI KRISHNAT	V.N.PATIL
67	WARAKE ASMITA SHANTARAM	WAS
68	YADAVA RUTUJA BACCHARAM	YADAVA



Principal
Shahid Virpatni Laxmi Mahavidyalay
Titave, Tal.Radhanagari, Dist.Kolhapur

Shahid Virpatni Laxmi Mahavidyalaya, Titave.

Department of Science

**“Course Schedule
Academic Year 2022-23**

Sr.No.	DATE	TIME	TOPIC TO DISCUSS
1.	12/06/2022	11.00 am to 3.30 pm	Computer knowledge Understanding Word Processing
2.	13/06/2022	11.00 am to 3.30 pm	
3.	14/06/2022	11.00 am to 3.30 pm	
4.	15/06/2022	11.00 am to 3.30 pm	
5	16/06/2022	11.00 am to 3.30 pm	Spread Sheet Introduction To Internet, WWW and Web Browsers
6.	17/06/2022	11.00 am to 3.30 pm	
7	19/06/2022	11.00 am to 3.30 pm	
8	20/06/2022	11.00 am to 3.30 pm	Communications And Collaboration



Shahid Virpatni Laxmi Mahavidyalay Titave

Academic Year 2022-23

Certificate Course on

"Basic computer"

Schedule: 12th June 2022 to 20th June 2022, 11.00 am to 3.30 pm

Syllabus

Sr.No.	TOPIC
1.	COMPUTER KNOWLEDGE Basic Applications of Computer Components of Computer System Central Processing Unit Keyboard, mouse and VDU Other Input devices Computer Memory Applications of IECT: E-governance Entertainment
2.	UNDERSTANDING WORD PROCESSING Word Processing Basics Using The Help Using The Icons Below Menu Bar Text Creation and manipulation Document Creation Editing Text Formatting the Text Font and Size selection
3.	SPREAD SHEET Elements of Electronic Spread Sheet Opening of Spread Sheet Addressing of Cells Manipulation of Cells Entering Text ,Numbers and dates Creating text Number and date Series Formulas And function
4.	Operating System Simple Setting Changing System Date And Time Changing Display Properties To Add Or Remove A Windows Component Changing Mouse Properties Adding and removing Printers File and Directory Management Creating and renaming of files and directories



5.	<p>INTRODUCTION TO INTERNET, WWW AND WEB BROWSERS Basic of Computer Networks Local Area Network (LAN) Wide Area Network World Wide Web (WWW)</p>
6.	<p>SEARCH ENGINES Popular Search Engines / Search for content Accessing Web Browser Using Favorites Folder</p>
7.	<p>COMMUNICATIONS AND COLLABORATION Using E-mails Opening Email account Mailbox: Inbox and Outbox Creating and Sending a new E-mail Replying to an E-mail message</p>
8.	<p>Concept of Internet Applications of Internet Connecting to the Internet Troubleshooting Instant Messaging and Collaboration Using Instant messaging Instant messaging providers Netiquettes</p>
9.	<p>MAKING SMALL PRESENTATIONS Using PowerPoint Opening a PowerPoint Presentation Saving a Presentation Creation of Presentation Creating a Presentation Using a Template Creating a Blank Presentation Entering and Editing Text Preparation of Slides Inserting Word Table or An Excel Worksheet Adding Clip Art Pictures Inserting Other Objects Resizing and Scaling an Object Presentation of Slides Viewing A Presentation Choosing a Set Up for Presentation</p>



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Department of Science

Academic Year 2022-23

Certificate Course On

“Basic Computer”

Exam



Date: 21th June 2022

Time: 09:00 Am to 10:00 Am

Instructions:

- A. All the questions are mandatory.
- B. Each question for 2 Marks.

1. What is full form of CPU?

- A) Computer processing unit
- B) Computer Principle Unit
- C) Central Processing Unit
- D) Control Processing Unit

2. Which of the following is the brain of the computer?

- A) Central Processing Unit
- B) Computer Principle Unit
- C) Central Processing unit
- D) Control processing unit

3. Which of the following is the smallest unit of data in a computer?

- A) Bit
- B) KB
- C) Nibble
- D) Byte

4. Which off the following unit is responsible for converting the data received from the user into a computer understandable format?

- A) Output Unit
- B) Input Unit
- C) Memory Unit
- D) Arithmetic Unit



5. which of the following part of a processor contains the hardware necessary to perform all the operation required by a computer?

- A) Controller B) Registers C) Cache D) Data Path

6. Which of the following device provides the communication between a computer & the outer world?

- A) Compact B) I/O C) Drives D) Storage

7. Which of the following are physical device of a computer?

- A) Hardware B) Software C) system Software D) Package

8. Which if the following is the first neural network computer

- A) AN B) AM C) RFD D) SNARC

9. Word processing software is a type of application software

- A) True B) False

10. Public domain software is usually?

- A) System supported B) Source Supported
C) Community Supported D) Programmer Software

11. Which of the following best describes uploading information?

- A) Sorting data on a disk drive
B) sending information to host computer
C) Receiving information from a host computer
D) Sorting data on a hard drive



12. Which of the following is a verbal email address?

- A) Java @ point .com B) gmail.com C) tpoint@.com D) Javapoint@books

13. Which software prevents the external access to a system?

- A) fire wall B) Gateway C) Router D) Viral checker

14. The term HTTP stands for?

- A) Hyper Terminal tracing programme B) Hypertext Tracing Protocol
C) Hypertext transfer protocol D) Hypertext transfer program

15. Which of the following is not a network topology

- A) Star B) Ring C) Bus D) Peer to Peer



Assesment
Shahid Virpatni Laxmi Mahavidyalaya Titave

Department of Science
Academic Year 2022-23
Certificate Course on
"Basic Computer"

Sr.No	Student Name	Mark
1	ABADAR PRIYANKA SHIVAJI	20
2	AMATE SAKSHI KRUSHNAT	18
3	ANAJEKAR AKANKSHA ANIL	16
4	BHANDWALE MANISHA PANDURANG	14
5	BHOSALE AKSHATA KRISHNAT	AB
6	CHAVAN NIKITA SANJAY	12
7	CHAVAN RESHMA DASHARATH	22
8	CHOUGALE AKANKSHA ANIL	14
9	CHOUGALE MAITHALI BAJIRAO	24
10	GHATAGE PRATIKSHA TANAJI	16
11	GOTE SAYALI SANJAY	26
12	GURAV MRUNALI MADHUKAR	12
13	KAMBALE MAMATA SARJERAO	20
14	KAMBLE ABOLI SHANKAR	26
15	KAMBLE ANURADHA ARAVIND	28
16	KAMBLE MANSI SATAPPA	20
17	KAMBLE ROHINI NAMDEV	AB
18	KAMBLE RUTUJA ASHOK	16
19	KAMBLE SAMIKSHA SHAHIKANT	20
20	KAMBLE SAYALI NANDKUMAR	22
21	KAMBLE SHUBHANGI SHIVAJI	22
22	KAMBLE SONI BAJIRAO	24
23	KAMBLE SUNITA SAHADEV	16



24	KHOT SANIKA EKNATH	20
25	KHOT SAYALI NAMDEV	22
26	KUAMBHAR SAYALI NAMDEV	AB
27	KUMBHAR VAISHNAVI MARUTI	18
28	LOHAR ANURADHA VITTHAL	20
29	LOHAR YOGITA DINKAR	22
30	MAGDUM VAISHNAVI NAMDEV	12
31	MALAVI ARPITA ASHOK	29
32	NALE UTKARSHA ASHOK	26
33	NIKAM ASHWINI ARJUN	12
34	PARIT MADHURI VISHNU	20
35	PATIL AKANKSHA KRISHNAT	18
36	PATIL AKSHATA ANIL	22
37	PATIL ANJALI RANDHIR	26
38	PATIL KOMAL MARUTI	12
39	PATIL NANDINI YASHWANT	14
40	PATIL PAYAL SARJERAO	20
41	PATIL POOJA ANIL	18
42	PATIL POOJA SURESH	16
43	PATIL PRADNYA PANDURANG	20
44	PATIL PRANAVI CHANDRAKANT	18
45	PATIL SAKSHI RAJENDRA	22
46	PATIL SAKSHI SARJERAO	24
47	PATIL SAMRUDDHI MARUTI	26
48	PATIL SANIKA BHASKAR	20
49	PATIL SHAMBALA SANJAY	18
50	PATIL SHIVANI PRAKASH	20
51	PATIL SONALI KRUSHNAT	12
52	PATIL SUPRIYA VILAS	16
53	PATIL SWATI DHANAJI	14



54	PATIL TEJASWINI RAMESH	20
55	POWAR ASHVINI MOHAN	18
56	POWAR MAYURI DHONDIRAM	AB
57	RANVARE SNEHAL SHRIKANT	12
58	REPE MADHURA SHIVAJI	22
59	SHINDE SNEHAL ANANDA	20
60	SUTAR SUSMITA BAJIRAO	14
61	TAPEKAR KARUNA SUBHASH	18
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63	WADD SARITA PARASHRAM	26
64	WAGARE SAYALI SUNIL	16
65	WAGARE TANUJA DINKAR	12
66	WAINGADE ROHINI KRISHNAT	14
67	WARAKE ASMITA SHANTARAM	20
68	YADAVA RUTUJA BACCHARAM	22




Principal
Shahid Virpani Laxmi Mahavidyalay
Titave, Tal.Radhanagari, Dist.Kolhapur

52	PATIL SUPRIYA VILAS	SPR	SPR	SPR	SPR	SPR	SPR	SPR	SPR
53	PATIL SWATI DHANAJI	SPR	SPR	SPR	SPR	SPR	SPR	SPR	SPR
54	PATIL TEJASWINI RAMESH	TRP	TRP	TRP	A	TRP	TRP	TRP	TRP
55	POWAR ASHVINI MOHAN	POW	POW	POW	POW	POW	POW	POW	POW
56	POWAR MAYURI DHONDIRAM								
57	RANVARE SNEHAL SHRIKANT	SR	SR	SR	SR	SR	SR	SR	SR
58	REPE MADHURA SHIVAJI	REPEMS	REPEMS	REPEMS	REPEMS	REPEMS	REPEMS	REPEMS	REPEMS
59	SHINDE SNEHAL ANANDA	SHINDE	SHINDE	SHINDE	SHINDE	SHINDE	SHINDE	SHINDE	SHINDE
60	SUTAR SUSMITA BAJIRAO	Butar	Butar	Butar	Butar	Butar	Butar	Butar	Butar
61	TAPEKAR KARUNA SUBHASH	KST	A	KST	KST	KST	KST	KST	KST
62	UNE SNEHALATA BHIKAJI	UNESB	UNESB	UNESB	UNESB	UNESB	UNESB	UNESB	UNESB
63	WADD SARITA PARASHRAM	WSP	WSP	WSP	WSP	WSP	WSP	WSP	WSP
64	WAGARE SAYALI SUNIL	SSW	SSW	SSW	SSW	SSW	SSW	SSW	SSW
65	WAGARE TANUJA DINKAR	TD	TD	TD	TD	TD	TD	TD	TD
66	WAINGADE ROHINI KRISHNAT	V.N.PATIL	V.N.PATIL	V.N.PATIL	V.N.PATIL	V.N.PATIL	V.N.PATIL	V.N.PATIL	V.N.PATIL
67	WARAKE ASMITA SHANTARAM	WAS	WAS	WAS	WAS	WAS	WAS	WAS	WAS
68	YADAVA RUTUJA BACCHARAM	Repu	Repu	Repu	A	Repu	Repu	Repu	Repu


Head
Faculty Of Science




Principal
 Shahid Virpatni Laxmi Mahavidyalaya
 Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Shikshan Prasarak Mandal, Titave's
SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-: 2022-23/ science /04 (A)

DATE : 20/06/2022

To,
Mr.Sagar Shetage.
HOD of Computer Science,
Shahid Virpatni Laxmi Mahavidyalay,
Titave.

Subject: Thanking letter for joining as a Resource Person.
Ref: Certificate course conducted in our institute on "Basic Computer"
from 12th June 2022 to 20th June 2022.

Respected Sir,

With reference to the above-mentioned subject, we are thankful for accepting the invitation and delivering valuable lectures for the certificate course titled "Basic Computer". We assure you that your expertise will definitely help our students in their future studies.

Thanking You.


HOD
Head
Faculty Of Science

Received
[Signature]




Principal
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Shikshan Prasarak Mandal, Titave's
SHAHID VIRPATNI LAXMI MAHAVIDYALAYA

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-: 2022-23/Science/04(B)

DATE 20/06/2022

To,
 Mr.Vaibhav Kumbhar,
 Assistant Professor,
 Shahid Virpatni Laxmi Mahavidyalay,
 Titave.

Subject: Thanking letter for joining as a Resource Person.

Ref: Certificate course conducted in our institute on "**Basic Computer**"
 from 12th June 2022 to 20th June 2022.

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Thanking You,


HOD
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Faculty Of Science




Principal
 Shahid Virpatni Laxmi Mahavidyalaya
 Titave, Tal. Radhanagari, Dist. Kolhapur.








Shahid Shikshan Prasarak Mandal's, Titave
Shahid Veerpatni Laxmi Mahavidyalaya, Titave

CERTIFICATE

This is to Certify that Miss
Of class T.Y. B.Sc.... has attended / participated /successfully completed Certificate course of
“**Basic Computer**” organized by **Department of Science, S.V.L.M., Titave.** Course Organized
academic year 2022-23...


Program Co-ordinator


HOD
(Department of Science)
Head
Faculty Of Science


I/C Principal
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.