


Shahid Virpatni Laxmi Mahavidyalaya, Titave  
Tal - Radhanagari Dist - Kolhapur

Program Report  
Department of Science 2021-22

Skill based Program on “Soft Skill & English Speaking ”

<b>Date of Activity</b>	23 <sup>rd</sup> May 2022 to 31 <sup>st</sup> May 2022	Time: 10.30am-02.30pm
<b>Venue of Activity</b>	(Offline)SVLM college, Titave	
<b>Objectives</b>	To develop effective communication skills (spoken and written). Develop effective presentation skills. Conduct effective business correspondence and prepare business reports which produce results.	
<b>Activity Coordinators</b>	Mr. Rahul S. Kamble	
<b>Name of Teacher</b>	Ms. Shubhangi Vaidya , Vishalsingh Kamble.	
<b>Speaker</b>	Mrs. J. P. Patil Assistant Professor New College Kolhapur.	
<b>Topics covered</b>	<ul style="list-style-type: none"><li>➤ Conversation Practice, Mock interview.</li><li>➤ Group Discussion, Public Speaking &amp; body Language.</li><li>➤ Debate.</li></ul>	
<b>Attendees</b>	Faculty Members along with 36 Science students	
<b>Value of “Soft Skill &amp; English Speaking ”</b>	Skills such as active listening, collaboration, presenting ideas and communicating with colleagues are all highly valued in the modern workplace. Strong soft skills ensure a productive, collaborative and healthy work environment.	
<b>Photograph</b>	 <p>Guest deliver information about Mock interview</p>	

*[Signature]*

**HOD**  
**Head**  
**Faculty Of Science**



*[Signature]*

**Principal**  
**Principal**  
Shahid Virpatni Laxmi Mahavidyalaya  
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Shikshan Prasarak Mandal, Titave's  
**SHAHID VIRPATNI LAXMI MAHAVIDYALAYA**

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-:

DATE : 20/05/2022

To,  
The Principal,  
Shahid Virpatni Laxmi Mahavidyalaya,  
Titave.

**Subject:** Seeking Permission for Conducting Skill Based Program in  
Science department.

Respected Sir,

We are planning to conduct a Skill Based Program on the topics "**Soft Skill & English Speaking**" for Students from 23<sup>rd</sup> May, 2022 to 31<sup>th</sup> May, 2022

So, I kindly request you to give permission for conducting this certificate program.

Thanking You,

Yours faithfully,

Resmitheef,  
20/5



  
HOD  
Head  
Faculty Of Science

SHAHID VIRPATNI LAXMI MAHAVIDYALAY  
TITAVE

Department Of Science

Date: 19th May 2022

Notice


All the students are hereby informed that Science Department is going to organize skill Based Program starting from 23<sup>rd</sup> May, 2022 to 31<sup>th</sup> May, 2022 on the topic of "Soft Skill & English Speaking." Kindly submit your entries to your class teachers.

Date – 23<sup>rd</sup> May, 2022 Onwards.

Time – 10.00 am to 2.30 pm.

K. S. . B.Sc.-I



  
HOD  
Head  
Faculty Of Science



Shahid Shikshan Prasarak Mandal, Titave's  
**SHAHID VIRPATNI LAXMI MAHAVIDYALAYA**

Titave, Tal-Radhanagari Dist-Kolhapur

PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.: 2021-22/ Science/032

DATE : 20/05/2022

To,  
Mrs.J.P. Patil,  
Assistant Professor,  
The New College,  
Kolhapur.

**Subject:** Invitation for conduct skill based program on “Soft Skill & English Speaking”

Respected Mam,

We are glad to inform you that our organization Shahid Virpatni Laxmi Mahavidyalaya, Titave is organizing a Skill Based Program on “Soft Skill & English speaking”. The main focus of the topic is to inculcate potentials skills in the learner, to solve problem, to create critical thinking abilities and also to aware everyone present in the seminar about the importance, usages, and setbacks of the above-mentioned topic.

The seminar will take Offline and it will commence from 23<sup>rd</sup> May, 2022 to 31<sup>th</sup> May, 2022 at 10.00 am to 2.30 pm. Program then we are eagerly waiting for your confirmation.

We hope you will give us time from your busy schedule.

Thanking you,

*J.P. Patil*  
HOD  
Head  
Faculty Of Science  
*Received*  
*J.P. Patil*



*[Signature]*  
Principal  
Principal  
Shahid Virpatni Laxmi Mahavidyalaya  
Titave, Tal. Radhanagari, Dist. Kolhapur.

**Shahid Shikshan Prasark Mondal Titave's**  
**Shahid Virpatni Laxmi Mahavidyalay Titave**  
**Student Registration**  
**Department of Science**  
**Soft Skills And English Speaking**  
**Class: BSc.FY 2021-22**

Sr.No	Student Name	Sign
1	BACHANKAR PRIYANKA PANDHARINATH	<i>Priyanka</i>
2	BHAT SUSHMITA SUNIL	<i>SBB</i>
3	CHARAPALE PRANOTI TANAJI	<i>Pr chara Pale</i>
4	CHARAPALE RAVINA RANGRAO	<i>R</i>
5	CHAVAN JYOTI SANJAY	<i>chavan</i>
6	CHOUGALE MANJIRI DILIP	<i>Chougale</i>
7	CHOUGALE NAMRATA PRAKASH	<i>Namrata</i>
8	CHOUGALE VINAYA VITTHAL	<i>Chougale</i>
9	DAVARI PRAJAKTA SHAMARAO	<i>Pavari</i>
10	DHANAWADE PRIYA MOHAN	<i>RDAD</i>
11	GAYAKWAD SANIKA SURESH	<i>G</i>
12	JADHAV MANISHA BABURAO	<i>M</i>
13	KALAMKAR SUPRIYA DILIP	<i>SK</i>
14	KAMBLE REVATI SANJAY	<i>R. Kamble</i>
15	KAMBLE SHIVANI SAMBHAJI	<i>KSShivani</i>
16	KAMBLE SWAPNALI SATTAPPA	<i>SK</i>
17	KAMBLE TRUPTI TATOBA	<i>TKambale</i>
18	KOTMIRE ANURADHA BALAVANT	<i>K</i>
19	KUMBHAR PRATIKSHA SUHAS	<i>PKumbhar</i>
20	KURANE VAISHNAVI BALU	<i>VKurane</i>
21	MAHEKAR SHRAVANI SANTOSH	<i>SMahekar</i>
22	MORE RASIKA SHAMRAO	<i>RMORE</i>
23	NALAVADE SANIKA BALU	<i>Nalavade</i>
24	NIUNGARE SUPRIYA SATAPPA	<i>NSS</i>
25	PARIT PRAJAKTA ANANDA	<i>PA</i>
26	PATIL APARNA ANIL	<i>APATIL</i>
27	PATIL NAMRATA SATAPPA	<i>NATP</i>
28	PATIL SAKSHI SANTOSH	<i>SPATIL</i>
29	PATIL SANIKA NIVRUTTI	<i>SNPATIL</i>
30	PATIL TANUJA DATTATRAY	<i>TPATIL</i>
31	PATIL TEJASWINI KRUSHANAT	<i>TPATIL</i>
32	PATIL VAISHNAVI SANJAY	<i>VPATIL</i>
33	POWAR MAYURI RAJARAM	<i>M.R.Powar</i>
34	SANKPAL PRATIKSHA RAMESH	<i>SPankpal</i>
35	SHINDE MALVIKA SACHIN	<i>Ms. shinde</i>
36	SHINDE MALVIKA SACHIN	<i>Ms. shinde</i>

*[Signature]*  
**Head**  
**Faculty Of Science**



*[Signature]*  
**Principal**  
 Shahid Virpanni Laxmi Mahavidyalay  
 Titave, Tal.Radhanagari, Dist.Kolhapur

**Shahid Virpatni Laxmi Mahavidyalaya, Titave.**  
**Department of Science**  
**“Course Schedule”**  
**Academic Year 2021-2022**

Sr.No.	DATE	TIME	TOPIC TO DISCUSS
1.	23/05/2022	10:00 am to 2:30 pm	Conversation Practice Mock Interviews
2.	24/05/2022	10:00 am to 2:30 pm	
3.	25/05/2022	10:00 am to 2:30 pm	
4.	26/05/2022	10:00 am to 2:30 pm	
5.	27/05/2022	10:00 am to 2:30 pm	Group Discussions Public speaking and Body language
6.	28/05/2022	10:00 am to 2:30 pm	
7.	30/05/2022	10:00 am to 2:30 pm	
8.	31/05/2022	10:00 am to 2:30 pm	Debate



# Shahid Virpatni Laxmi Mahavidyalay, Titave

Department of Science

Academic year 2021-22

Skill Based Program on

“Soft Skill & English Speaking”

Schedule: 23<sup>rd</sup> May, 2022 to 31<sup>th</sup> May, 2022 10.00 am to 2.30 pm.

## Syllabus

Sr. No.	TOPIC
1.	<b>Conversation Practice</b> Different situations are given to the students. They are encouraged to simulate the situation. Initiating a public conversation
2.	<b>Mock Interviews:</b> Names of favorite personalities are given from politics, film, music, literature etc. And a group of students are supposed to interview them
3.	<b>Group Discussions:</b> Students are divided into group of 10 to 12 and they will be given a Specific topic (current affairs, environmental issues, political affairs, science and technology).
4.	A brief awareness about the program of GD will be given by the faculty before the commencement of the discussion
5.	<b>Public speaking and Body language :</b> Topics will be distributed to the students, and they have to speak about the particular topic for 5mins. The whole procedure will be video recorded and played back to make them conscious of their mannerism



6.	<p><b>Integrated drama –</b></p> <p>A theme will be given well in advance and students will be ask to write a script based on it.</p> <p>Students will be divided into different groups.</p> <p>Students are to act it out on the stage</p>
7.	<p><b>Debate -</b></p> <p>An interesting and debatable topic will be given.</p> <p>The whole class will be divided into 2 groups, one group will be for and the other group will be against</p>
8.	<p>In the beginning only the selected students will be allowed to speak, which will be followed by the open forum.</p> <p>Feedback will be given by the faculty</p>
9.	<p>In between the given task tongue twisters, vocabulary chain, language games, dumb charades etc. will be given</p>
10.	<p><b>Writing –</b> Note Taking, Paraphrasing, Reviews of Articles and Books, Abstracts</p>
11.	<p><b>Study Skills –</b> Use of Dictionary &amp; Thesaurus, Vocabulary Building Exercises</p>
12.	<p><b>Oral practice –</b> Improving Articulation, Pronunciation and Intonation using Language Laboratory Software, Practice in Speaking for Formal or Informal Purposes through Classroom Exercises</p>
13.	<p>Listening Comprehension using</p>
14.	<p>confidence level, language skills</p>
15.	<p>Reflexive Pronouns, Relative Pronouns and Clauses, Adjectives and Adverbs, Comparative and Superlative Degree, Punctuation</p>







**Q 7) The term communication is derived from the Latin word “\_\_\_\_\_” which means to share.**

- A. **Communes**
- B. Communicate
- C. Commune
- D. Community

**Q 8) An effective communication must have –**

- A. sender
- B. receiver
- C. message
- D. **all of these**

**Q 9) During interviews, we should express our views \_\_\_\_\_.**

- A. **clearly**
- B. in a haste
- C. aggressively
- D. none of these

**Q 10) Put others in an embarrassing situation by asking them to speak if they don't want It should \_\_\_\_\_ in a group discussion.**

- A. **never be done**
- B. always be done
- C. good practice
- D. none of these

**Q 11) \_\_\_\_\_ is a communication between two or more persons wherein the intended message is successfully delivered, received and understood.**

- A. **Effective Communication**
- B. Ended Communication
- C. Closed Communication
- D. none of these

**Q 12) \_\_\_\_\_ listening is devoted for understanding the message of a speaker, as when we attend a classroom lecture.**

- A. **comprehensive**
- B. critical
- C. empathetic
- D. appreciative



Q 13) \_\_\_\_\_ is defined as the process that initiates, guides, and maintains goal oriented behavior.

- A. **Motivation**
- B. Attitude
- C. Aptitude
- D. all of these

Q 14) there are \_\_\_\_\_ major component to motivation.

- A. 3
- B. 4
- C. 2
- D. 5

Q 15) Which soft skill refers to the ability to convey information effectively and listen actively to others?

- A. Creativity
- B. Emotional intelligence
- C. **Communication**
- D. Time management



**Assessment**  
**Shahid Virpatni Laxmi Mahavidyalaya ,Titave**  
Department of Science  
Academic Year 2021-22  
Skill Based Program  
**Soft Skills And English Speaking**

Sr.No	Student Name	Mark
1	BACHANKAR PRIYANKA PANDHARINATH	16
2	BHAT SUSHMITA SUNIL	14
3	CHARAPALE PRANOTI TANAJI	18
4	CHARAPALE RAVINA RANGRAO	24
5	CHAVAN JYOTI SANJAY	28
6	CHOUGALE MANJIRI DILIP	16
7	CHOUGALE NAMRATA PRAKASH	22
8	CHOUGALE VINAYA VITTHAL	26
9	DAVARI PRAJAKTA SHAMARAO	18
10	DHANAWADE PRIYA MOHAN	14
11	GAYAKWAD SANIKA SURESH	24
12	JADHAV MANISHA BABURAO	24
13	KALAMKAR SUPRIYA DILIP	26
14	KAMBLE REVATI SANJAY	16
15	KAMBLE SHIVANI SAMBHAJI	AB
16	KAMBLE SWAPNALI SATTAPPA	18
17	KAMBLE TRUPTI TATOBA	18
18	KOTMIRE ANURADHA BALAVANT	AB
19	KUMBHAR PRATIKSHA SUHAS	20
20	KURANE VAISHNAVI BALU	26
21	MAHEKAR SHRAVANI SANTOSH	24
22	MORE RASIKA SHAMRAO	22
23	NALAVADE SANIKA BALU	22
24	NIUNGARE SUPRIYA SATAPPA	AB.
25	PARIT PRAJAKTA ANANDA	20
26	PATIL APARNA ANIL	18
27	PATIL NAMRATA SATAPPA	16
28	PATIL SAKSHI SANTOSH	16
29	PATIL SANIKA NIVRUTTI	16
30	PATIL TANUJA DATTATRAY	22
31	PATIL TEJASWINI KRUSHANAT	28
32	PATIL VAISHNAVI SANJAY	20
33	POWAR MAYURI RAJARAM	18

  
**Head**  
**Faculty Of Science**



  
**Principal**  
Shahid Virpanni Laxmi Mahavidyalay  
Titave, Tal.Radhanagari, Dist.Kolhapur



26	PATIL APARNA ANIL	A	Patil	Patil	Patil	A	Patil	Patil	Patil
27	PATIL NAMRATA SATAPPA	<del>NSP</del>	<del>Patil</del>	<del>NSP</del>	<del>Patil</del>	<del>NSP</del>	<del>Patil</del>	<del>NSP</del>	<del>Patil</del>
28	PATIL SAKSHI SANTOSH	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>
29	PATIL SANIKA NIVRUTTI	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>
30	PATIL TANUJA DATTATRAY	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>
31	PATIL TEJASWINI KRUSHANAT	<del>Patil</del>	A	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>
32	PATIL VAISHNAVI SANJAY	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>	<del>Patil</del>
33	POWAR MAYURI RAJARAM	M.R.Powar	A	M.R.Powar	M.R.Powar	M.R.Powar	M.R.Powar	M.R.Powar	M.R.Powar
34	SANKPAL PRATIKSHA RAMESH	<del>R.Sankpal</del>	<del>R.Sankpal</del>	<del>R.Sankpal</del>	<del>R.Sankpal</del>	A	<del>R.Sankpal</del>	<del>R.Sankpal</del>	<del>R.Sankpal</del>
35	SHINDE MALVIKA SACHIN	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde
36	SHINDE MALVIKA SACHIN	m.s.shinde	m.s.shinde	A	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde	m.s.shinde

  
**Head**  
Faculty Of Science



  
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Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Shikshan Prasarak Mandal, Titave's  
**SHAHID VIRPATNI LAXMI MAHAVIDYALAYA**

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PH (0231) 254370

E-Mail-svlm.titave@gmail.com

Ref.-: 2021-22/Science/033

DATE : 31/05/2022

To,  
 Mrs. J.P.Patil,  
 Assistant Professor,  
 New College,  
 Kolhapur

**Subject:** Thanking letter for joining as Resource Person.

**Ref:** Skill Based Program conducted in our institute on "**Soft skill & English Speaking**" from 23<sup>rd</sup> May, 2022 to 31<sup>th</sup> May, 2022.

Respected Mam,

With reference to above mentioned subject we are thankful for accepting invitation and delivering valuable lectures for Skill Based Program titled "**Soft skill & English speaking**".

We assure you that your expertise will definitely help our students in their future studies.

Thanking You.

  
 HOD  
 Head  
 Faculty Of Science



  
 Principal  
 Principal  
 Shahid Virpatni Laxmi Mahavidyalaya  
 Titave, Tal. Radhanagari, Dist. Kolhapur.

Received  






Shahid Shikshan Prasarak Mandal's, Titave  
Shahid Veerpatni Laxmi Mahavidyalaya, Titave

# CERTIFICATE

This is to Certify that Miss .....

Of class **.F.Y..B.SC...** has attended / participated /successfully completed Certificate course of  
**“Soft Skill and English Speaking”**organized by **Department of Science, S.V.L.M., Titave.** Course  
Organized academic year.**2021.-22.....**

  
Program Co-ordinator

  
HOD  
(Department of Science)  
Head  
Faculty Of Science

  
I/C Principal  
Shahid Veerpatni Laxmi Mahavidya  
Titave, Tal. Radhanagari, Dist. Kolha