

Date-20/04/2023

Notice

All the members of Internal Quality Assurance Cell (IQAC) hereby informed that, Committee meeting will be held on 21st April 2023 at 1:00PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting and action taken report.
2. Review of Academic and Administrative Audit
3. Review of Student Feedback.
4. Review of NAAC criteria work
5. Any other issues with the permission of the chair.


IQAC coordinator


IQAC coordinator
Titave




Chairman

Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhatopori, Dist. Kolhapur

Place: Titave

Venue- Principal's Cabin

Minutes of the Meeting

22/04/2023

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Friday, 21st April 2023 at 3:00 PM and the minutes of the last meeting are as follows:

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC coordinator read the minutes of the last meeting and action taken report.

The minutes of the last meeting were confirmed unanimously.

Subject No. 2:

Review of Academic and Administrative Audit

With the permission of the chair IQAC coordinator read AAA report. All the committee members appreciated the work and grade obtained by this audit. Committee members suggested classifying recommendations and to take necessary steps regarding the same.

Subject No. 3:

Review of Student Feedback

Principal Mr. Prashant Palkar presented the summary of student feedback. Committee members suggested to discuss with DMLT students about poor feedback, and do the necessary.

Subject No. 4:

Review of NAAC criteria work

With the permission of the chair IQAC coordinator read NAAC work preparation status. The review was appreciated by committee members. Committee members suggested to do following things:

- To check quality parameters
- Refer at least 5 to 7 recent SSR of various colleges who achieved A+ grade by NAAC.
- Maintain record of Continuous Internal Evaluation.



Subject No. 5:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Sport Council

Honorable committee members suggested to create sport council and prepare report about facilities, kits, grounds etc. after discussion of the members.

2. Research Committee

Committee members suggested to submit report of research committee every month. Members also suggested to appoint R&D Consultant and Training and Placement officer.

3. Placement

Committee members suggested conducting online exams regarding placement with MCAT and UPGRAD. Also arrange some courses related to skill development.

4. Faculty Development

Committee members suggested arranging FDPs with MSFDA.

The meeting was concluded by Vote of thanks by Mr. Sagar Shetage.


IQAC Coordinator
IQAC Coordinator
SVLM, Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 21/04/2023

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	
3	Dr. H.V. Deshpande Expert Representative	Member	
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 21st April 2023

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1	Sport Council	Mr. Prashant Palkar	-
2	Appoint R&D Consultant and Training and Placement officer	Mr. Prashant Palkar	Placed an advertisement and interviews were taken.
3	Arrange some courses related to skill development.	All HODs	Courses were arranged
4	Arrange or participate in FDPs	All Staff	All the staff members were participating in various FDPs



Date-03/01/2023

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 5th January 2023 at 2:00PM. Agenda for the meeting as follows.

1. Reading and confirmation of last minute of meeting and action taken report.
2. Review of academic activity of month of December.
3. Discussion on feedback analysis.
4. Discussion on NAAC work.
5. Any other issue with the permission of the Chair.

Venue- Principal Cabin


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of Meeting

10/01/2023

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 05th Jan. 2023 at 2:00 PM and minutes of meeting as follows.

Subject No. 1:

Reading and confirmation of last minute of meeting and action taken report.

With the permission of chair IQAC coordinator read the minutes of the last meeting.

The minutes of the last meeting were confirmed unanimously.

Subject No. 2:

Review of academic activity of month of December.

With the permission of chair IQAC Joint coordinator read department wise academic activities. All the committee members appreciate the activities.

Subject No. 3:

Discussion on feedback analysis.

Honorable committee members appreciated the feedback analysis. Discussed on feedbacks regarding infrastructure. Members suggested appreciating for best performance and giving a warning letter for poor performances.

Subject No. 4:

Discussion on NAAC work.

IQAC coordinator reviewed the work done regarding NAAC. Committee members were discussed with criterion heads regarding the queries for the same. Members suggested to refer updated manual and SOP provided by NAAC.



Subject No. 5:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Referencing SSR of different colleges

Honorable committee members suggested to refer SSR of newly accredited colleges by NAAC. With this reference criterion heads to take detailed information about their metrics.

2. Alumni interaction

Honorable committee members suggested to interact with their departmental alumnae regarding convocation day. Suggested to arrange some event for the same.

The meeting was concluded by Vote of thanks by Mr. Sagar Shetage.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 05/01/2023

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 5th Jan. 2023

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Refer SSR of different colleges regarding NAAC preparation	All Criterion Heads	Completed
2	Arrange alumni interaction regarding convocation day.	HoDs	Completed



Date: 4/11/2022

Notice

All the members of Internal Quality Assurance Cell hereby informed that, committee meeting will be held on 5th November 2022 at 12.00 pm.

Agenda of meeting as follows

1. Review and confirmation of last minutes of meeting.
2. Review of Academic Administrative Activities of month of September and October 2022.
- 3 Discussion on students achievements in University level competitions.
4. Review of syllabus completion.
5. Any other issue with the permission of the Chair.


IQAC coordinator
IQAC Coordinator
SVLM, Titave




Chairman

Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal Cabin

Minutes of Meeting

01/11 /2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 5th November 2022 at 3:00 PM and minutes of meeting as follows.

Subject No. 1:

Reading and confirmation of last minute of meeting and action taken report.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read the last minutes of meeting and action taken report. With the permission of chair, discussed last meeting minutes and confirmed last minutes of meeting. Committee members suggested to share minutes with committee members also make changes if they suggested.

Subject No. 2:

Review of academic activity of month of September & October 2022.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read department wise academic activities. All the committee members appreciate the activities. Committee members suggested to display proper schedule of seminars on departmental notice boards with principals signature.

Subject No. 3:

Discussion on students achievements in University level competitions.

Mr. Digvijay Kumbhar read the students achievements from youth Festival and Sports. Honorable committee members congratulates all the winners and appreciated the efforts of respected coaches.

Subject No. 4:

Review of syllabus completion report.

Principal Mr. Prashant Palkar kept the syllabus completion report on committee members. Honorable committee members appreciated with the same.



Subject No. 5:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Hire senior and experienced Faculty for all departments

Honorable committee members suggested to hire senior and experienced faculty members for all departments and the responsibility is given to Mr. Prashant Palkar.

2. Research papers and MOU's

Honorable committee members suggested to publish one research paper by each faculty. Also share the titles/topics of research paper with committee members, and the responsibility is given to all staff members.

3. BAMB admissions through MPSC centers

Honorable committee members suggested to connect with various MPSC centers and make admissions with them for BAMB department. Committee members suggested to find out 20 Centers for the same and the responsibility is given to Mr. Digvijay Kumbhar.

4. Library presentation

Honorable committee members suggested to arrange a presentation for library. Also suggested to appoint a full time librarian and responsibility is given to Mr. Prashant Palkar.

5. Placement Activity

Honorable committee members suggested to take efforts to place every student of every department and the responsibility is given to all HOD's.

6. Prepare for AAA and ISO.

Honorable committee members suggested to be ready for AAA and ISO audits, do needful for the same. The responsibility is given by all committee members.

The meeting was concluded by Vote of thanks by Mr. Sagar Shetage. It was decided that next meeting will be held on Saturday 3rd December 2022.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 05/11/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 5th Nov.2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Hire senior and experienced faculty for all departments	Mr. Prashant Palkar	Advertisement Placed
2	Publish research papers and sign MoU	All HODs	In progress
3	BAMM admissions through MPSC centers	Mr. Digvijay Kumbhar	Visited and discussed with academy members
4	Library Presentation	Mr. Prashant Palkar	In process
5	Placement Activity	All HODs	All departments are taking efforts for placement
6	Prepare for AAA and ISO	Mr. Digvijay Kumbhar	AAA is done. ISO audit work is in progress.



Date-23/09/2022

Notice

All the members of Internal Quality Assurance Cell (IQAC) hereby informed that, Committee meeting will be held on 24th September 2022 at 3:00PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting and action taken report.
2. Review of academic activity of month of July and August 2022.
3. Discussion on academic planning of A.Y. 2022-23 Sem- I.
4. Review of training placement activity.
5. Review of Admission of First Year.
4. Any other issue with the permission of the Chair.



IQAC coordinator
IQAC Coordinator
SVLM, Titave



Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal's Cabin

Minutes of the Meeting

26/09/2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 24th September 2022 at 3:00 PM and the minutes of the last meeting are as follows

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC Joint coordinator Mrs.Sanyogita Warake read the minutes of the last meeting and action taken report.

The minutes of the last meeting were confirmed unanimously.

Subject No. 2:

Review of academic activity of month of July and August 2022.

With the permission of the chair IQAC joint coordinator Mrs.Sanyogita Warake read department wise academic activities conducted. All the committee members appreciated the activities.

Subject No. 3:

Discussion on academic planning of A.Y.2022-23 Odd Semester.

Prin. Prashant Palkar read the academic planning for A.Y. 2022-23 Odd Semester and the committee members agreed with the same. Committee members suggested to sort out slow and fast learners. Also conduct test for the same. The suggestion was unanimously accepted.

Subject No. 4:

Discussion on Review training placement activity.

Training placement activity reviewed by Mr. Sagar Shetage. More than 50 students have been selected in many MNC companies. Some microbiology students were selected in MNC Company. This review is appreciated by committee members.



Subject No. 5:

Review of Admission of First Year.

First year admission report presented by Prin. Prashant Palkar Sir. About 400+ admissions are confirmed in first year for A.Y. 2022-23. All committee members appreciated this work done by all teaching faculty as well as non-teaching staff.

Subject No. 6:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Moodle Installment.

Honorable committee members suggested installing Moodle software for institute. And the responsibility be given to Mr. S. A. Chavhan. The resolution was passed unanimously.

2. Remedial lectures for Math's Subject

Committee members suggested to arrange Remedial lectures for Math's Subject and the responsibility be given to Miss. Manisha Potdar. The resolution was passed unanimously.

3. BAMB admissions through MPSC centers

Honorable committee members suggested to connect with various MPSC centers and make admissions with them for BAMB department and the responsibility be given to Mr. Digvijay Kumbhar. The suggestion was accepted unanimously.

4. Create a plan for innovation incubation center

Honorable committee members suggested to create a plan for innovation incubation center and the responsibility be given to Mr. S. A. Chavhan. The resolution was passed unanimously.

5. Conduct student seminars

Honorable committee members suggested to conduct student seminar atleast once in semester and the responsibilities be given to all HOD's. The suggestion was accepted unanimously.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

6. Prepare for Academic and Administration Audit.

Honorable committee members suggested to be ready for AAA. The responsibility is given to Mr. Digvijay Kumbhar.

The meeting was concluded by Vote of thanks by Mr. Sagar Shetage. It was decided that next meeting be held on 5th November 2022.


IQAC Coordinator
IQAC Coordinator
SVLM, Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 24/09/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 24th Sept. 2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Moodle Installment	Mr. S. A. Chavhan	In progress
2	Remedial lectures for Math's Subject	Mrs. Manisha Potdar	Extra lectures were taken
3	BAMM admissions through MPSC centers	Mr. Digvijay Kumbhar	Visited and discussed with authorities regarding admissions
4	Create a plan for innovation incubation center	Mr. S. A. Chavhan	In process
5	Conduct student seminars	All HODs	Seminars were arranged
6	Prepare for Academic and Administration Audit	Mr. Digvijay Kumbhar	AAA is taken into account and the answers writing is in the pipeline



Date-07/04/2022

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 8th April 2022 at 1:00PM. Agenda for the meeting as follows.

1. Reading and confirmation of last minute of meeting and action taken report.
2. Review of academic activity of month of March and discussion on April month activity planning.
3. Review of Exam Activity.
4. Any other issue with the permission of the Chair.

Venue- Principal Cabin


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of Meeting

10/03/2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 05 March 2022 at 2:00 PM and minutes of meeting as follows.

Subject No. 1:

Reading and confirmation of last minute of meeting and action taken report.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read the last minutes of meeting and action taken report.

With the permission of chair, discussed last meeting minutes and confirmed last minutes of meeting.

Subject No. 2:

Review of academic activity of month of February and March month planning.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read department wise academic activities. All the committee members appreciate the activities.

Subject No. 3:

Discussion on Placement activity.

Mr. Prashant Palkar read the data of placed students and committee members appreciated with the same.

Subject No. 4:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Report were read and corrected by an English expert.

Honorable committee members suggested that all the reports were read and corrected by an English expert.



2. Arrange internship oriented programs.

Honorable committee members suggested arranging programs related to internship should for last year students and responsibility is given by all HODs.

3. PACK format checking and preparation.

Honorable committee members suggested checking and preparing PACK format and the responsibility is given to Mr. Prashant Palkar.

4. Arrange workshop about Campus to Corporate with SGU

Honorable committee members suggested arranging a workshop with the help of Sanjay Ghodawat University experts with related to placement activity and the responsibility is given by Mr. Sagar Shetage.

5. Department advisor interaction report

Honorable committee members suggested to interact with department advisors and present reports about the same and responsibility is given by all HODs.

The meeting was concluded by vote of thanks by Mr. Rahul Kamble. It was decided that next meeting will be held on 8th April 2022.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Balhanganvi, Dist. Kolhapur



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 08/04/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	
3	Dr. H.V. Deshpande Expert Representative	Member	
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 8th April 2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Arrange Internship oriented programs	All HODs	Completed
2.	PACK format checking	Mr. Prashant Palkar	Completed
3.	Arrange workshop about 'Campus to Corporate' with SGU	Mr. Sagar Shetage	Contact Done
4.	Department advisor interaction report should be presented	All HODs	Reports presented

