

Date-03/03/2022

Notice

All the members of Internal Quality Assurance Cell (IQAC) hereby informed that, the committee meeting will be held on 5th March 2022 at 1:00PM.

Agenda for the meeting as follows:

1. Reading and confirmation of the minutes of the last meeting and action taken report.
2. Review of academic activity of month of the February 22 and discussion on planning of March 2022 activity.
3. Review of Placement Activity.
4. Any other issue with the permission of the Chair.



IQAC coordinator

IQAC Coordinator
SVLM, Titave

Place: Titave

Venue- Principal's Cabin



Chairman

Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of the Meeting

10/03/2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 05th March 2022 at 2:00 PM and the minutes of the last meeting are as follows:

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair the IQAC coordinator Mr. Digvijay Kumbhar read the minutes of the last meeting and action taken report.

The last meeting's minutes were confirmed unanimously.

Subject No. 2:

Review of the academic activity of month of February 22 and planning of March 2022.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read department wise academic activities conducted. All the committee members appreciated the activities and the report was unanimously accepted.

Subject No. 3:

Discussion on Placement activity.

Prin. Prashant Palkar read the data of placed students and the committee members appreciated the same.

Subject No. 4:

Any other issue with the permission of the Chair

Following issues were suggested by committee members.

1. Arrange internship oriented programs.

Honorable committee members suggested to arrange programs related to internship for the last year students and the responsibility is given to all HODs.



2. PACK format checking and preparation.

Honorable committee members suggested checking and preparing PACK format and the responsibility is given to Prin. Prashant Palkar.

3. Arrange workshop about Campus to Corporate with SGU

Honorable committee members suggested arranging a workshop with the help of Sanjay Ghodawat University experts regarding placement activity and the responsibility be given to Mr. Sagar Shetage. The resolution was unanimously passed.

4. Department advisor interaction report

Honorable committee members suggested to interact with department advisors and present reports about the same and the responsibility is given by all the HODs. The resolution was unanimously passed.

The meeting was concluded by vote of thanks by Mr. Rahul Kamble. It was decided that next meeting be held on 8th April 2022.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 05/03/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	AB
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 05th March 2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Arrange internship oriented programs	All HODs	Notice issued regarding compulsory internship program. Students were joining the internship at various industries
2.	PACK format checking and preparation	Mr. Prashant Palkar	Format checked
3.	Arrange workshop about Campus to Corporate with SGU	Mr. Sagar Shetage	Workshop is arranged
4.	Department advisor interaction report	All HODs	Reports were submitted



Date-03/02/2022

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 5th February 2022 at 1:00PM.

Agenda for the meeting as follows:

1. Reading and confirmation of the minutes of the last meeting and action taken report.
2. Review of academic activity of month of January and discussion on February month activity planning.
3. Discussion on Academic calendar A.Y. 2021-22 Even Sem.
4. Review of Research publications.
5. Any other issue with the permission of the Chair.

Venue- Principal's Cabin



IQAC coordinator

IQAC Coordinator
SVLM, Titave

Place: Titave



Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes the of the Meeting

09/02/2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 05th February 2022 at 2:00 PM and minutes of the meeting are as follows:

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read the minutes of the last meeting and action taken report.

The last meeting's minutes were confirmed unanimously.

Subject No. 2:

Review of the academic activity of month of January 2022.

With the permission of chair IQAC coordinator Mr. Digvijay Kumbhar read department wise academic activities. All the committee members appreciated the activities, and the report was unanimously approved.

Subject No. 3:

Discussion on Academic Calendar.

Prin. Prashant Palkar read the academic calendar for A.Y. 2021-22 Even Semester and the committee members unanimously accepted it.

Subject No. 4:

Discussion on Review of Research Publication.

IQAC coordinator Mr. Digvijay Kumbhar read the status of research paper publication. There were two papers published and one is under process. Committee members suggested to share the research paper with department advisers before sending it for review and publication.



Subject No. 5:

Any other issue with the permission of the Chair

Following subjects were suggested by the committee members.

1. Appreciation of computer science department for the placement work.

Honorable committee members appreciated teachers of the computer science department for taking the efforts for student placement. Members suggested to create proper data of passed out students as alumni.

2. Student Tracking Software

Find out any student tracking software to maintain all the data of alumni students. Appoint one alumni officer to keep in touch with alumni and maintain record about placements, progression etc. Also upload this data to college website and the responsibility is given to Prin. Prashant Palkar. The committee discussed the issues and unanimously accepted the planning.

3. Department should submit at least one project proposal by end of this month.

Honorable committee members suggested to arrange presentation about project proposals and research funding agencies. Discuss with department advisors about infrastructural projects. Department should submit a project proposal by the end of this month and the responsibility is given to All the HOD's. The suggestions were unanimously accepted.

4. Create a report of interaction with Department Advisor

Honorable committee members suggested to create a report of interaction with department advisors. The interaction should be on i) Review of syllabus, ii) Review of practical, iii) Review and guidance for publications or projects, iv) Student Interaction v) any other issues and the responsibility is given to all the HOD's. The suggestions were unanimously accepted.

5. Place an advertisement of required faculty

Honorable committee members suggested that placing an advertisement for department wise required faculty and sharing it by social media. The target to appoint faculty is 20th Feb. 2022 and the responsibilities is given to Prin. Prashant Palkar. The suggestions were unanimously accepted.



6. Department report presentation and templates.

Honorable committee members suggested to present activity/HOD report by respective HOD. Report should be in descriptive format. Report by extension centers should be presented in the meeting by respective coordinators. There should be a template of activity planning which clearly represents planned activity and action taken for the activity. The responsibility is given to All the HOD's and coordinators. The suggestions were unanimously accepted.

7. Sanstha Calendar Publication

Honorable committee members suggested to publish Santha calendar in second week of February by inviting an Army Officer as chief guest. The responsibility is given to Mr. Digvijay Kumbhar.

8. New Education Policy follow-up

Honorable committee members suggested to contact with University administration about implementation of NEP-20. Members suggested to communicate and take permission letter by university for the same and the responsibilities is given to Prin. Prashant Palkar.

9. Science week celebration

Honorable committee members suggested to celebrate Science week by inviting different guests for various events. Responsibility is given to Mr. Rahul Kamble.

10. Arrangement of Placement workshop with SGU.

Honorable committee members suggested to arrange a placement related workshop by inviting placement officers from Sanjay Ghodawat University. The responsibility is given to Prin. Prashant Palkar.

11. Take membership of APQN.

Honorable committee members suggested to apply for membership of APQN. Responsibility is given to Prin. Prashant Palkar.

The meeting was concluded by Vote of thanks by Mr. Rahul Kamble. It was decided that next meeting will be held on 5th March 2022..


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatri Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 05/02/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 05th February 2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Appreciation of computer science department for the placement work	Mr. Prashant Palkar	Department of computer science was Appreciated
2.	Take Student Tracking Software	Mr. Prashant Palkar	Discussed with vendors
3.	Department should submit at least one project proposal by end of this month	HODs	Pending
4.	Create a report of interaction with Department Advisor	All HODs	Created Reported
5.	Place an advertisement of required faculty	Mr. Vinayak Patil	Advertisement Pleased in Newspaper and interviews were scheduled.
6.	Sanstha Calendar Publication	Mr. Digvijay Kumbhar	Calendar was published
7.	New Education Policy follow-up	Mr. Prashant Palkar	Discussed with university authorities
8.	Science week celebration	Mr. Rahul Kamble	Various events were arranged
9.	Arrangement of Placement workshop with SGU	Mr. Digvijay Kumbhar	Discussed with authorities by SGU and waiting for the confirmation of date
10.	Take membership of APQN	Mr. Prashant Palkar	Applied for membership



Date-03/01/2022

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 8th January 2022 at 1:00PM.

Agenda for the meeting as follows:

1. Reading and confirmation of last minute of meeting and action taken report.
2. Review of academic activity of month of December.
3. Discussion on feedback analysis.
4. Discussion on faculty analysis.
5. Any other issue with the permission of the Chair.


IQAC coordinator
IQAC Coordinator
SVLM, Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal's Cabin

Minutes of the Meeting

13/01/2022

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 08 Jan 2022 at 2:00 PM and the minutes of the last meeting are as follows:

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC Joint coordinator Mrs.Sanyogita Warake read the last minutes of the meeting and action taken report.

The last meeting's minutes were confirmed unanimously.

Subject No. 2:

Review of the academic activity of month of December.

With the permission of the chair IQAC Joint coordinator Mrs.Sanyogita Warake read department wise academic activities. All the committee members appreciate the activities and the report was unanimously approved.

Subject No. 3:

Discussion on feedback analysis.

Honorable committee members suggested regenerate feedback report in the form of a graphical representation be discussed with faculty. Members suggested to plan appreciating for best performance and giving a warning letter for poor performance. Rs-2000 for a institute best performance and Rs-1000 for departmental best performance will be rewarded and the responsibility is given to Mr. Prashant Palakar.



Subject No. 4:

Discussion on faculty class observation.

As per discussion in the last IQAC meeting, we invite experts & observe the faculty's classes. Mrs.Sanyogita Warake presented the faculty class observation report. All suggested to keep record of every semester class observations.

Subject No. 5:

Any other issue with the permission of the Chair

Following points were suggested by the committee members.

1. Creating a group of farmers

Honorable committee members suggested to create a group of farmers who were able to work for MANAREGA scheme and the responsibility is given to Mr. Rahul Kamble.

2. Enroll workers under MANAREGA Scheme

Enroll all the workers working at Pal site in MANAREGA scheme and the responsibility is given to Mr. Rahul Kamble. Both items (no. I and II) are unanimously accepted.

3. Appoint & organize meeting with department mentors

Honorable committee members suggested to interact with their departmental mentors at least once in a weak online /telephonic and the responsibility is given to All HOD's.

4. Completing pending laboratory work

Honorable committee members suggested to complete pending laboratory work for DMLT and FSN departments on or before 24th Jan 2022 and the responsibility is given to Mr. Samadhan Powar and Miss. Shubhangi Vaidya.

5. Using multi-media tool while teaching

Honorable committee members suggested to use multi-media tools while teaching and the responsibilities is given to All HOD's.



6. Visit library

Honorable committee members suggested that every teacher should visit institutional library at least for one hour in a day. Teachers should submit requirements about books, Journals related to department. Register should be maintained for the same and the responsibility is given to All HOD's.

The meeting was concluded by the Vote of thanks by Mr. Digvijay Kumbhar. It was decided that next meeting will be held on 5th February 2022.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 08/02/2022

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 8th Jan 2022

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Creating a group of farmers who will work for MANAREGA	Mr. Rahul Kamble	Group created
2.	Appoint & organize meeting with department mentors	All HODs	Meeting were organized
3.	Completing pending laboratory work	Mr. Samdhan Pawar	Persons allotted and work is under process
4.	Using multi-media tool while teaching	All Faculty	Encouraged teachers to use multimedia and ICT tools
5.	Visit library and suggest books to purchase	All Faculty	List of books to be purchase is prepared and handed over to librarian



Date-09/12/2021

Notice

All the members of Internal Quality Assurance Cell hereby informed that, committee meeting will be held on 11th December, 2021 at 1:00PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting and action taken report.
2. Review of academic activity.
3. Discussion on planning for month of Dec. 2021 and Jan 2022.
4. Discussion on Vision, Mission, Objectives & Institutional Road Map.
5. Any other issue with the permission of the Chair.



IQAC coordinator

IQAC Coordinator
SVLM, Titave



Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal's Cabin

Minutes of the Meeting

14/12/2021

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 11th December 2021 at 2:00 PM and minutes of meeting as follows.

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC joint coordinator Mr. Digvijay Kumbhar read the minutes of the meeting and action taken report.

The minutes of the last meeting were read and confirmed unanimously.

Subject No. 2:

Review of Academic Administrative Activities of month of November 2021.

Mr. Digvijay Kumbhar joint IQAC coordinator presented the details of the academic activities which were conducted in month of October 2021. Committee members appreciated the activities and suggested to plan at least one activity for a week. The review was unanimously approved including the suggestions like to increase guest lectures, publications and extra curriculum activities.

Subject No. 3:

Discussion on activities planning for month of Dec. 2021 and Jan. 2022

IQAC coordinator put the planning for month of Dec. 2021 and Jan. 2022 in front of chair. All members are suggested to plan department wise activities. Members suggested preparing a separate plan for B.Sc. FSN and DMLT as a department. Research proposals/papers should be submitted on and before end of January 2022.



Subject No. 4:

Discussion on Vision, Mission, Objectives & Institutional Road Map.

IQAC coordinator put the draft of Institutional Vision, Mission, Objectives and Institutional Road Map inform of the committee. The draft was unanimously approved.

Subject No. 5: Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Class observation should be done by end of Dec. month. Report will be presented in next meeting.
2. Prepare or revise all formats (invitation, thanking, circulars etc.) with the help of Dr. H.V. Deshpande.
3. Prepare a list of IQAC members and share it to all committee members.
4. Organize Aptitude and Soft skill training for final year students with the help of Dr. B.M. Hirdekar and such other faculties .
5. Make one page summery for All HOD/ Activity reports.
6. Prepare NAAC metric wise planning for Semester and month.
7. Suggested to do a survey about getting information of NEWS portals in Kolhapur district.
8. Appoint department wise mentors. Every HOD should interact with the mentor once in week.
9. Invite Dr. Hemraj Yadav for expert lecture.
10. Invite team AAYUKA from Pune for expert lecture.
11. Identify students for work at Pal site under Earn While Learn scheme and enroll for MANAREGA.
12. Other units (MPSC cell, Newsletter and other projects) reports should be submitted in next meeting.
13. Enroll SEED-DST projects with the help of Dr. Sudhir Kulkarni.
14. Newsletter or Web portal on and before end of Jan. 2022.
15. Implementation of New Education Policy.

The meeting was concluded by Vote of thanks by Mrs. Sanyogita Warake. It was decided that next meeting will be held on 08th January 2022.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 11/12/2021

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 11th December 2021

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Class observation should be done by end of Dec. month. Report will be presented in next meeting	All HODs	Classes observed and report presented to the committee
2.	Prepare or revise all formats (invitation, thanking, circulars etc.)	Mr. Digvijay Kumbhar	Formats were revised and shared with all HODs
3.	Organize Aptitude and Soft skill training for final year students	Mr. Sagar Shetage	Training programs were arranged
4.	Make one page summary for All HOD/ Activity reports	All HODs	Summary report is presented in the next meeting
5.	Prepare NAAC metric wise planning for Semester and month.	Mr. Prashant Palkar	Schedule is created and discussed with criterion heads
6.	Suggested to do a survey about getting information of NEWS portals in Kolhapur district	Mr. Digvijay Kumbhar	Awaiting
7.	Appoint department wise mentors. Every HOD should interact with the mentor once in week	All HODs	Mentors appointed
8.	Invite Dr. Hemraj Yadav for expert lecture	Mr. Sagar Shetage	Guest lecture were arranged
9.	Invite team AAYUKA from Pune for expert lecture.	Mr. Prashant Palkar	Invited team. Waiting for the date by team.



Date-21/10/2021

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 23rd October, 2021 at 2:00PM. Agenda for the meeting as follows.

1. Reading and confirmation of the minute of the last meeting and action taken report.
2. Review of academic activity.
3. Discussion on Draft of Institutional Academic Calendar for A.Y. 2021-22
4. Discussion on Result Analysis for A.Y. 2020-21 (Even Semester).
5. Any other issue with the permission of the Chair.



IQAC coordinator

IQAC Coordinator
SVLM, Titave



Chairman

Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal's Cabin

Minutes of The Meeting

25-10-2021

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 23 October 2021 at 12:30 PM and minutes of the meeting are as follows:

Subject No. 1:

Reading and confirmation of the minutes of meeting and action taken report.

With the permission of chair IQAC joint coordinator Mr. Digvijay Kumbhar read the minutes of the meeting and action taken report.

The minutes of the last meeting were read and confirmed unanimously.

Subject No. 2:

Review of Academic Administrative Activities of month of October 2021.

Mr. Digvijay Kumbhar joint IQAC coordinator presented the details of the academic activities which were conducted in month of October 2021. Committee members appreciated the activities and suggested to plan at least one activity for a week. The review was unanimously approved including the suggestion.

Subject No. 3:

Discussion on the Draft of Institutional Academic Calendar for A.Y. 2021-22

IQAC joint coordinator presented the calendar and the same was unanimously accepted by the members.

Subject No. 4:

Discussion on Result Analysis for A.Y. 2020-21 (Even Semester).

IQAC joint coordinator read out the detailed 'Result analysis.' Members appreciated the results and suggested to keep consistency in the results.



Subject No. 5:

Any other issue with the permission of the Chair

Following points were suggested by committee members.

1. Appointment of a part-time consulting member for IQAC and MPSC centre
2. Organize awareness lecture on Soft Skill Program
3. Accelerate Competitive cell activities.
4. Rewards for topper students
5. Class observation format
6. Invite Sanstha Extension Officer for next meeting.
7. Mr. Digvijay Kumbhar be appointed as the coordinator of the IQAC
8. Appointment of Mrs. Sanyogita Warake as joint coordinator for IQAC.

Item no. 1: was discussed and it was decided unanimously to consider it future.

Item no 2. : The suggestion was accepted unanimously.

Item no. 3: The suggestion was accepted unanimously.

Item no. 4: The suggestion was accepted unanimously.

Item no. 5: The suggestion was accepted unanimously.


Item no. 6: The suggestion was accepted unanimously.

Item no 7& 8: Mr. Digvijay Kumbhar is appointed as the coordinator of the IQAC unanimously and Mrs. Sanyogita Warake was appointed as joint coordinator of the IQAC. All the members congratulated both of them, with best wishes for their success.

The meeting was concluded by Vote of thanks by Mr. Rahul Kamble. It was decided that next meeting will be held on 04th December 2021.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Internal Quality Assurance Cell

Attendance

Date: 29/10/2021

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 23rd Oct. 2021

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	MPSC calendar	Mrs. Killedar and Ms. Aisvarya	In progress
2	Prepare list of Funding agency	Mr. Prashant palkar	Done
3	Soft skill program	Mr. Digvijay Kumbhar	In progress
4	Research Proposal	All HoD	In progress
5	Organize seminar on How to access free journals, shodh Ganga, shodh sindhu etc.	Mr. Ahilya Patil	Pending
6	Presentation of DST	Ms. Pooja and Ms. Prerana	Pending
8	Prepare Financial Statement from 2018	Mr. Vinayak Patil	In process



Date: 30/06/2021

Notice

All the members of Internal Quality Assurance Cell are hereby informed that the committee meeting will be held on 1st July 2021 at 12:00 pm in the principal's cabin.

Agenda of the meeting is as follows:

1. Review and confirmation of minutes of the last meeting.
2. Review of Academic and Administrative Activities of month of May and June 2021.
3. Discussion on Academic and Administrative Activities of month of July 2021.
4. Discussion on Feedback analysis.
5. Discussion on result analysis of University exam.
6. Any other issue with the permission of the Chair


IQAC coordinator
IQAC Coordinator
SVLM, Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Minutes of Meeting

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on 1st July 2021 at 12:00 PM and the minutes of the meeting are as follows:

Subject No. 1:

Reading and confirmation of the minute of the last meeting and action taken report.

With the permission of the chair IQAC coordinator read the minutes of the last meeting and action taken report. The minutes of the last meeting were confirmed unanimously.

Subject No. 2:

Review of Academic and Administrative Activities of month of April 2021.

IQAC coordinator read the Academic and Administrative Activities of month of May and June 2021. The reports were unanimously approved.

Subject No. 3:

Discussion on Academic and Administrative Activities of month of July 2021.

IQAC coordinator presented the planning of moth of May 2021. The planning was approved by the committee members.

Subject No. 4:

Discussion on feedback analysis.

IQAC coordinator presented the feedback analysis. Hon. Members suggested to appreciate the faculty members having remarkable feedbacks. And also suggested to collect corrective measures by the faculty members having poor feedbacks.



Subject No. 5:

Discussion on result analysis of SNTD university exam.

IQAC coordinator presented the department wise result analysis. Hon. Members appreciated with the results. Suggested to make consistency in the results.

Subject No. 6:

Any other issue with the permission of the Chair

1. Members suggested to create a plan for admission campaign.
2. Members suggested to arrange more activities regarding IPR, Copyright issues etc.

The Meeting was concluded with a vote of thanks by Mr. Digvijay Kumbhar.



IQAC Coordinator
SVLM, Titave



Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 01/07/2021

Sr. No	Name	Designation	Sign
1	Mr. Prashant M. Palkar I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Online
3	Dr. H.V. Deshpande Expert Representative	Member	Online
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Sagar V. Shetage Faculty Representative	Member	
8	Miss. Kajal P. Balugade Academic Coordinator	Member	
9	Mr. Vinayak S. Patil Non-teaching Representative	Member	
10	Mr. Vishal V. Killedar Administrative Representative	Member	AB
11	Miss. Gayatri M. Patil Faculty Representative	Member	
12	Miss. Swati Powar Faculty Representative	Member	
13	Miss. Sanika N. Patil Student Representative	Member	AB
14	Miss. Aishwarya S. Kawade Alumni Representative	Member	
15	Mr. Digvijay Kumbhar IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 1st July 2021

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	To appreciate the faculty members having remarkable feedbacks and to collect corrective measures by the faculty members having poor feedbacks.	Mr. Prashant Palkar	Completed
2	Create a plan for admission campaign.	Mr. Prashant Palkar	Completed
3	Arrange more activities regarding IPR, Copyright issues etc.	HODs	Planning of such lectures are taken into account

