

Date-29/11/2020

Notice

All the members of the Internal Quality Assurance Cell are hereby informed that, the committee meeting will be held on 5th December 2020 at 1:30 PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting.
2. Discussion draft of vision, mission, and the objectives of the institute.
3. Discussion on Result Analysis.
4. Appointment of the Training and Placement officer and organization of activities in the year.
5. Planning and setting up Continuous Internal Evaluation (CIE) system/
6. Planning of different activities in month of December.
7. Any other issues with the permission of the chair.

Venue- Principal's Cabin


IQAC coordinator

IQAC Coordinator
SVLM, Titave

Place: Titave




Chairman

Principal

Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of Meeting

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 05 December 2020 at 1:30PM and minutes of meeting as follows.

Subject No. 1-

Reading and confirmation of last minute of meeting and action taken report.

With the permission of the chair IQAC coordinator Mrs. Ahilya Patil read minutes of the last meeting.

Subject No. 2

Discussion draft of vision, mission, and the objectives of the institute.

Institute will go for accreditation process therefore it is decided to form Vision, Mission, and objectives of the institute. It is decided that Dr. H.V. Deshpande will be consulted with in the matter.

Subject No. 3

Discussion on Result Analysis.

Following points have been suggested by Hon. members.

1. Make a committee for Reserve Result (RR) issue with Prin. Prashant Palkar as the chairperson and all HOD's as members.
2. Taking Special Classes for slow learners.

Subject No. 4:

Appointment of the Training and Placement officer and organization of activities in the year.

Following points have been suggested by Hon. members.

1. Mr. Santosh Chougale is Incharge person of this activity and Mr. Digvijay Kumbhar is a joint Incharge person.
2. Contact Dr. A.M. Gurav for internship allotment of the students.
3. Every department should find companies allowing work from home.



Subject No. 5:

Planning of set up Continuous Internal Evaluation (CIE) system.

Following points has been suggested by Hon. Members.

1. Internal Marks be divided in format as follows
 - Unit Test : 5 Marks.
 - Attendance : 5 Marks.
 - Practical Performance: 10 Marks.
 - Oral Examination : 5 Marks.
 - OR
 - Oral Examination : 5 Marks.
 - Seminar Presentation : 10 Marks.
 - Field Visit : 10 Marks.
- Total : 25 Marks

(For pattern 75/25 Marks)

2. Unit test will be planned 21/22 December 2020.

Subject No. 6

Planning of different activity in month of December.

IQAC coordinator put the planning of activities in month of December. Hon. Members suggested to prepared plan of activities up to March 2021.

Subject No. 7

Any other issue with the permission of the Chair.

1. Prin. Prashant Palkar and other teachers should visit to totally self financed SNTD university colleges for understanding their methodology.
2. Mr. Rahul Kambale has got Young Research Award by InSc (Institute of Schoolers). Mr. Rahul Kambale is given the appreciation certificate with congratulations.
3. It is unanimously resolved that the 'Sanstha Calendar' of next year be prepared immediately.
4. It is unanimously resolved that the 'Organic Bazar' be organized in this month.

The meeting was concluded with a vote of thanks by Mr. Santosh Chougale. Next meeting will be conducted on 2nd Jan. 2021.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 05/12/2020

Sr. No	Name	Designation	Sign
1	Mr. Santosh S. Chaugale I/C Principal	Chairperson	<i>Santosh</i>
2	Dr. Jagannath S. Patil Expert Representative	Member	<i>online</i>
3	Dr. H.V. Deshpande Expert Representative	Member	<i>online</i>
4	Dr. Sudhir Kulkarni Expert Representative	Member	<i>Sudhir</i>
5	Mr. Sunil R. Patil Working President	Member	<i>Sunil</i>
6	Mr. Dilip Desai Management Representative	Member	<i>Dilip</i>
7	Mr. Rahul S. Kamble Faculty Representative	Member	<i>online</i>
8	Mr. Digvijay Kumbhar Faculty Representative	Member	<i>Digvijay</i>
9	Mr. Amol Dhenge Non-teaching Representative	Member	<i>Amol</i>
10	Miss. Poorva Godase Faculty Representative	Member	<i>Godase</i>
11	Miss. Aishwarya S. Kawade Student Representative	Member	<i>Kawade</i>
12	Mrs. Ahilya Patil IQAC Coordinator	Member Secretary	<i>Ahilya</i>



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Tal- Radhanagari, Dist- Kolhapur

Action Taken Report of IQAC meeting Date of Meeting 05 Dec. 2020

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1	Prepare Annual Teaching Plan	.Dr. Rohit Powar, Prof. Prashant Palkar	Annual Teaching Plan has been prepared and sent on mail.
2	Prepare detail planning of IQAC and other activities	Prof. Ahilya Patil.	Detailed planning of IQAC and other activities has been prepared and activities of month of December has taken.
3	Feedback analysis shown to individual faculties and issue an appraisable and corrective letter	Prof. Digvijay Kumbhar	After feedback analysis respective letter has send. We plan midterm feedback
4	Prepare reserve result committee	Prof. Prashant Palkar , All HOD's	For reserve result we conduct meeting and prepared committee report.
5	Arrange expert lecture of A. M. Gurav	Prof. Santosh Chougale	Expert Lecture has delivered.
6	Find Genuine WORK FROM HOME Companies	All HOD's	List of WORK FROM HOME Companies has prepared
7	Collect information of National Knowledge Network.	Dr. Rohit Powar	N List free registration has been completed and we need Annual membership charges or fees as an un aided institute for Subscription. Charges like 30000+18% GST extra.
8	Unit Test will be planned 21/22 December 2020	All HOD's	Online Unit Test has been conducted and result has been collected.



Date-06/11/2020

Notice

All the members of Internal Quality Assurance Cell are hereby informed that, the committee meeting will be held on 7th November 2020 at 2:30 PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting.
2. Discussion on course plan and course file index.
3. Discussion on vision, mission, and the objectives of the institute.
4. Planning of IQAC activity for A.Y. 2020-21 Sem I.
5. Any other issues with the permission of the chair.

Venue- Principal's Cabin


IQAC coordinator

**IQAC Coordinator
SVLM, Titave**

Place: Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of the Meeting

10/11/2020

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Saturday, 7th November 2020 at 2:30 PM and the minutes of meeting are as follows.

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC coordinator read the minutes of the last meeting. The minutes of the last meeting were read and confirmed unanimously.

Subject No. 2:

Discussion on 'course plan' and 'course file index.'

Academic coordinator presented the 'course plan' and 'course file' index. Hon. member Dr. Sudhir Kulkarni suggested to send the format by email for consideration.

Subject No. 3:

Discussion on vision, mission, and the objectives of the institute.

Institute will go for accreditation process therefore, it is decided to form the Vision, Mission, and the Objectives of the institute. Hon. Dr. H.V. Deshpande suggested that to read 'Higher Education in India' book for reference. Hon. Members suggested to make the draft and share it for consideration.

Subject No. 4:

Planning of IQAC activity for A.Y. 2020-21

Hon. Dr. H.V. Deshpande discussed the role of IQAC in the college development and discussed different activities. Hon. Members suggested to discuss result analysis in next meeting.



Subject No. 5:

Any other issues with the permission of the chair:

The following points were suggested by Hon. Members:

1. Arrange guest lectures every month.
2. Take online lecture feedback through Google form and analyze it.
3. List the extension activities and work accordingly.
4. Criteria responsibilities has been given to staff members as follows.

Criterion 1: Mrs. Ahilya Patil

Criterion 2 and 6 : Prin. Prashant Palkar

Criterion 3: Dr. Rohit Powar

Criterion 4: Mr. Santosh Chaugale, Mrs. Shital Shirke

Criterion 5: Mr. Digvijay Kumbhar

Criterion 7: Mr. Rahul Kamble

It is decided to form an action plan of all criteria by respective criterion head and submit it on or before Diwali holidays.

5. Each faculty should complete four research papers in a year (Should published in CARE listed journals).
6. Each department should publish two books in a year.
7. Each department should file at least one patent in year.

The meeting was concluded by Vote of thanks by Mrs. Ahilya Patil.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 07/11/2020

Sr. No	Name	Designation	Sign
1	Mr. Santosh S. Chaugale I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	
3	Dr. H.V. Deshpande Expert Representative	Member	
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Rahul S. Kamble Faculty Representative	Member	
8	Mr. Digvijay Kumbhar Faculty Representative	Member	
9	Mr. Amol Dhenge Non-teaching Representative	Member	
10	Miss. Poorva Godase Faculty Representative	Member	
11	Miss. Aishwarya S. Kawade Student Representative	Member	
12	Mrs. Ahilya Patil IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 7th November 2020

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Arrange guest lectures every month	All HODs	Lectures were planed
2.	Take online lecture related feedback through Google form and analyze it	Mr. Prashant Palkar	Feedback collected and analyzed
3.	Distribution of Criterion work and responsibilities	Mr. Prashant Palkar	Work distributed as per discussed in the meeting
4.	Research papers Should be published in CARE listed journals	All Faculty	Publication is in process
5.	Publish books and file patent	All HODs	Awaited



Date-03/01/2020

Notice

All the members of Internal Quality Assurance committee hereby informed that, committee meeting will be held on 4th January 2020 at 1:00 PM. Agenda for the meeting as follows.

1. Reading and confirmation of last minute of meeting and action taken report.
2. Review of Exam Activity.
3. Discussion on activities and planning.
4. Arrangement of events related to IPR and Research.
5. Any other issue with the permission of the Chair.


IQAC coordinator
IQAC Coordinator
SVLM, Titave




Chairman
Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Place: Titave

Venue- Principal Cabin

07/01/2020

Minutes of Meeting

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on 4th January 2020 at 1:00 PM and minutes of meeting as follows.

Subject No. 1:

Reading and confirmation of last minute of meeting and action taken report.

With the permission of chair IQAC coordinator read the minutes of the last meeting. The minutes were confirmed unanimously.

Subject No. 2:

Review of exam activity.

With the permission of chair IQAC coordinator read the briefing of exam activities. The committee members appreciate the works and suggested to conduct exams strictly following the university guidelines.

Subject No. 3:

Discussion on activities and planning.

Committee members suggested to plan and organize more guest lectures for the departments. Choosing the industrial experts for such lectures will be an additional benefit, suggested by the members.

Subject No. 4:

Arrangement of events related to IPR and Research.

Hon. Member Dr. Sudhir Kulkarni suggested to arrange lectures related to Intellectual Property Rights. To improve research culture arrange the lectures regarding research methodology.



Subject No. 5:

Any other issue with the permission of the Chair

Following points has been suggested by committee members.

1. Plan midterm feedback

Honorable committee members suggested to plan midterm feedback and analyze it earlier.

The meeting was concluded by vote of thanks by Ms. Purva Godase.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanageri, Dist. Kolhapur.



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 04/10/2020

Sr. No	Name	Designation	Sign
1	Mr. Santosh S. Chaugale I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	
3	Dr. H.V. Deshpande Expert Representative	Member	
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Rahul S. Kamble Faculty Representative	Member	
8	Mr. Digvijay Kumbhar Faculty Representative	Member	
9	Mr. Amol Dhenge Non-teaching Representative	Member	
10	Miss. Poorva Godase Faculty Representative	Member	
11	Miss. Aishwarya S. Kawade Student Representative	Member	
12	Mrs. Ahilya Patil IQAC Coordinator	Member Secretary	



Shahid Virpatni Laxmi Mahavidyalaya, Titave

Action Taken Report of IQAC dated on 4th January 2020

Sr. No.	Recommendation and suggestion	Responsible Person	Action Taken
1.	Arrangement of events related to IPR and Research	All HODs	The lectures were planned.
2.	Plan midterm feedback	Feedback Committee	Feedback is planned in the month of March



Date-30/09/2019

Notice

All the members of Internal Quality Assurance Cell hereby informed that, the committee meeting will be held on 1st October 2019 at 1:00PM.

Agenda for the meeting is as follows:

1. Reading and confirmation of the minutes of the last meeting.
2. Review of previous examination results.
3. Discussion on tentative Road Map.
4. Planning of examination system.
5. Any other issues with the permission of the chair.


IQAC coordinator
IQAC Coordinator
SVLM, Titave

Place: Titave

Venue- Principal's Cabin




Chairman

Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur.

Minutes of the Meeting

03/10/2019

The meeting of **Internal Quality Assurance Cell (IQAC)** was conducted on Tuesday, 1st October 2019 at 1:00 PM and the minutes of meeting are as follows.

Subject No. 1:

Reading and confirmation of the minutes of the last meeting and action taken report.

With the permission of chair IQAC coordinator Ms. Ahilya Patil read the minutes of the last meeting.

The minutes of the last meeting were read and confirmed unanimously.

Subject No. 2:

Review of previous examination results.

IQAC coordinator presented the result analysis of the previous examination. Committee members appreciated the of faculty for good results.

Subject No. 3:

Discussion on tentative Road Map

Committee members suggested planning a road map for next five years.

Subject No. 4:

Planning of examination system

Committee members suggested planning of exam section for upcoming exams.

Subject No. 5: No other issue was raised.

No other issues were raised.

The meeting was concluded by Vote of thanks by Mr. Digvijay Kumbhar.


IQAC Coordinator
SVLM, Titave




Principal
Shahid Virpatni Laxmi Mahavidyalaya
Titave, Tal. Radhanagari, Dist. Kolhapur



Shahid Virpatni Laxmi Mahavidyalaya, Titave
Internal Quality Assurance Cell

Attendance

Date: 01/10/2019

Sr. No	Name	Designation	Sign
1	Mr. Santosh S. Chaugale I/C Principal	Chairperson	
2	Dr. Jagannath S. Patil Expert Representative	Member	Outline
3	Dr. H.V. Deshpande Expert Representative	Member	Outline
4	Dr. Sudhir Kulkarni Expert Representative	Member	
5	Mr. Sunil R. Patil Working President	Member	
6	Mr. Dilip Desai Management Representative	Member	
7	Mr. Amol Dhenge Non-teaching Representative	Member	
8	Miss. Poorva Godase Faculty Representative	Member	
9	Miss. Aishwarya S. Kawade Student Representative	Member	
10	Mrs. Ahilya Patil IQAC Coordinator	Member Secretary	

